



Butte Falls School District #91

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OFFICIAL MINUTES OF THE REGULAR SCHOOL BOARD MEETING MONDAY JANUARY 9, 2023

- DATE/TIME/PLACE:** A meeting of the School Board of Butte Falls School District 91 was held on Monday January 9, 2023 at 6:00 p.m. at the District Office 720 Laurel Ave., Butte Falls, Oregon. The meeting provided virtual access to the public, via Zoom & YouTube.
- CALL TO ORDER:** Board Chair Katie Misfeldt called the meeting to order at 6:00 p.m.
- ROLL CALL:** Present: Katie Misfeldt , Dan Murphy, Aaron Worman (Zoom), Mark Carlton, Bonnie Freeman
- ADMINISTRATION:** Dr. Phil Long
Karina Ferre
Racheal Aiken
Josh Cook
- SECRETARY:** Julie Freeman
- TECHNOLOGY:** Catherine Cogdill
- PUBLIC:** Ben DeCarlow, Chris Mathas (Zoom)
- PLEDGE OF ALLEGIANCE:** Mrs. Misfeldt led the Pledge of Allegiance.
- APPROVE AGENDA:** Mr. Carlton made a motion to approve the agenda as presented. Mrs. Freeman seconded. 5 aye votes, 0 opposed.
- CONSENT AGENDA/
MINUTES:** Mr. Carlton made a motion to approve the minutes of the regular board meeting of December 12, 2022. Mrs. Freeman seconded. 5 aye votes, 0 opposed.
- SCHOOL BOARD
RECOGNITION
MONTH:** **School Board Recognition Month:** Dr. Long presented board members with a certificate of appreciation and with the help of administration and the board, read the Proclamation from the Office of the Governor. Dr. Long thanked the board for their dedicated service to the district and the community.
- NATURAL RESOURCE
CENTER:** Mr. DeCarlow presented a flyer and an update on the recent activities at the NRC. He shared that he had attended the Oregon Natural Resources Education Program fall conference to learn about other offerings statewide. He stated that this was also an opportunity to reconnect with Oregon State University and place Butte Falls Charter School on the list of official Outdoor School providers.

Mr. DeCarlow also shared that MakerSpace room has been designed at the NRC. The area is located in the large building and allows a place for students to create projects from items collected from other projects or that would normally be thrown away. He shared pictures of the 3rd and 4th graders engaged in their creations. He shared that other grades would be utilizing the MakerSpace in the weeks to come. Mr. DeCarlow presented an outline of the spring garden planning involving teachers from different grade levels throughout the district.

SUPERINTENDENT
REPORT/UPDATES:

Dr. Long reported that enrollment was at 193 students as of December 31st, 2022.

Dr. Long shared that he had attended a meeting sponsored by school board members in the region working with OSBA to bring together regional legislators. Districts were allowed to share three minutes about what was important to their districts. Dr. Long stated he had the opportunity to speak and that he emphasized the board's concerns on stable funding, local control and recognizing the challenges that face rural and remote communities. Dr. Long reported that he also shared the BFCS brochure with each legislator.

Dr. Long shared that the NRC is a good attraction for students, staff and partnerships. He stated that the approval for an outdoor school is great leverage for grants and outside funding.

Dr. Long also reported that he had met with Dr. Randy Webber, the president of R.C.C and had provided some pennants from R.C.C.

Dr. Long shared some fun activities that happened on Friday school, including "French Friday" tales and a mini concert from the Eagle Point jazz band.

Dr. Long reminded the school board members that all board members are required to complete a Statement of Economic Interest. He stated the Julie Freeman would be sending information about this to the board's district email addresses. He stated that he or Mrs. Freeman were available to help if needed.

BUTTE FALLS
CHARTER SCHOOL
REPORT/UPDATES:

Charter School Updates: Mrs. Ferre reported that the elementary had received four new students. She also reported that the Winter Program, which had been rescheduled due to so many students out ill in December, would be on Wednesday January 11, 2023. She also shared that the middle school classes would have a dance on Thursday Feb. 12th and that The Landing had provided an opportunity for students to come borrow clothing for the event. . Mrs. Ferre reported on the many Friday school events that occurred at the elementary campus including a mini concert from Eagle Point jazz band, visits to the NRC & visiting The Landing.

REVIEW OF
PAYMENTS:

Review of Payments: Mrs. Aiken introduced Josh Cook, the new business manager for Butte Falls.. Mrs. Aiken stated that she had taken Mr. Cook around to meet personnel and down to the NRC. Mrs. Aiken commended the district for the progress at the NRC and the potential it has for students. Board members reviewed the expenditure report and asked for clarification on various expenditures. Mrs. Aiken provided answers.

FINANCIAL
SUMMARY:

Financial Summary: Mrs. Aiken provided the board with the current financial reports and was able to answer questions presented by the board. She stated that she and Mr. Cook would start having meetings with the administration about the budget and begin the budget process starting in February. Mrs. Aiken stated that she had not heard anything from the state insofar as the state budget.

Mrs. Aiken encouraged board members to reach out to the community for persons that may be interested in becoming a budget committee member.

ESSA/SITE COUNCIL
PARENT
INVOLVEMENT:

ESSA/Site Council/Parent Involvement: Mrs. Freeman shared that the Title I carryover budget had been approved and she was working on the Title IIA and IVA carryover budgets.

Mrs. Freeman shared that the Site Council/Parent Involvement group had met and were working on a number of events through the coming months. She shared that some of the ideas that came out of the meeting were a fine art night on April 26th, and that the parent group would make a final decision on how that would look at their next meeting on February 9th. Mrs. Freeman also shared that Mrs. Ferre would be hosting a principal pizza/pancake event with parents as a way of opening up communication avenues. She shared that Mrs. Ferre would also be working with on a lunch with the principal for the students and helping work on a resource library for parents. Mrs. Freeman also shared that the Site Council/Parent Involvement group had renamed themselves P.I.G. (Parent Involvement Group) and would be creating a logo.

BUTTE FALLS
COMMUNITY
PARTNERSHIP:

Butte Falls Community Partnership: Mr. Murphy stated that preschool was going well and that they were changing the way they do business with the food pantry and setting it up like a store. Customers will come in, get a shopping cart, take items off the shelves and checkout.

PUBLIC COMMENT: None

OLD BUSINESS: **Revised Resolution 22-11 Adopting the Budget:** Mrs. Aiken presented revised resolution 22-11 pointing out the revised totals that would match the total unappropriated and reserve amounts. Mrs. Misfeldt made a motion to approve Revised Resolution 22-11 Adopting the Budget. Mr. Murphy seconded. 5 aye votes, 0 opposed. Mr. Carlton pointed out a discrepancy in the number that should match. Mrs. Aiken stated she would update the document. Mrs. Misfeldt made a motion to adopt the corrected Revised Resolution 22-11 Adopting the Budget to align the \$6,714,045 dollar amount to the \$7,114,045 dollar amount. Mr. Murphy seconded. 5 aye votes, 0 opposed. Mrs. Aiken stated that she needed to work on the resolution. Mrs. Misfeldt made a motion to rescind the second corrected Revised Resolution 22-11. Mrs. Freeman seconded. 5 aye votes, 0 opposed.

INTEGRATED
PLANNING
UPDATE:

Integrated Planning: Dr. Long reported that the district would be working on feedback and input towards the Integrated Planning Process. He stated that student, staff and parents surveys, individual student interviews, parent involvement opportunities, and a staff/partnership needs assessment would be part of the effort during the month of January. He also stated that the board would hold a Listening Session for the community. The board consensus was for a Tuesday evening meeting for the Listening Session. Dr. Long stated follow up on a date for the board.

NEW BUSINESS: **May 16 Special District Election:** Dr. Long shared information for anyone that was interested in board positions, position 3 and position 4, that were coming up for election in May. He stated that the election for the positions would be help in a special district election on May 16, 2023. Dr. Long shared that to file for these positions, candidates would need to file between February 4th and March 16th 2023. He stated that the information was available on line at the Jackson County Election website, <https://jacksoncountyor.org/clerk/Elections/Upcoming-Current-Elections/Special-Elections> and that the positions were a four-year term.

Planning for Next Year: Dr. Long stated that the district would be reaching out to parents and staff for their input and feedback on possibly moving from a Monday - Thursday schedule to a Tuesday - Friday schedule. He shared that many medical and dental professions were not always available on Fridays and staff and students had to miss school to schedule such appointments. Dr. Long stated that he would be putting out a specific survey for this subject to get staff, student and community input on.

PERSONNEL: **Hire Middle School Wrestling Coach:** Mrs. Misfeldt made a motion to hire Ted Birdseye as the Middle School Wrestling Coach. Mr. Murphy seconded. 5 aye votes, 0 opposed.

**COMMENTS/
FUTURE ITEMS:**

Mr. Worman: Mr. Worman thanked Mr. DeCarlow for the briefing of the good work at the NRC.

Mr. Murphy: Mr. Murphy asked if any of the legislators at the regional meeting Dr. Long attended addressed the possible shortfall in the next biennium. Dr. Long stated that the legislators did not speak, but listened to districts discussing the issues.

Mrs. Misfeldt: Mrs. Misfeldt thanked the administration and staff for their hard work and dedication to the students. She also thanked Mrs. Aiken and Mr. Cook. Mrs. Misfeldt also encouraged parents to get involved with the parent involvement group and any parents interested in the NRC or concessions to contact Mr. DeCarlow.

Mrs. Freeman: None

Mr. Carlton: None

ADJOURNMENT: With no further business, the regular meeting was adjourned at 7:14 p.m. 5 ayes, 0 opposed.