



# Butte Falls School District #91

P.O. Box 228 • 720 Laurel Ave • Butte Falls, OR 97522

(541) 865-3563 • Fax (541) 865-3217

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## OFFICIAL MINUTES OF THE REGULAR SCHOOL BOARD MEETING MONDAY AUGUST 8, 2022

- DATE/TIME/PLACE:** A meeting of the School Board of Butte Falls School District 91 was held on Monday August 8, 2022 at 6:00 p.m. at the District Office 720 Laurel Ave., Butte Falls, Oregon. The meeting allowed virtual access to the public, via Zoom & YouTube.
- ROLL CALL:** Present: Katie Misfeldt, Mark Carlton, Dan Murphy  
Absent: Aaron Worman, Steve Nelson
- ADMINISTRATION:** Dr. Phil Long  
Karina Ferre (via Zoom)  
Racheal Aiken (via Zoom)
- SECRETARY:** Julie Freeman (via Zoom)
- TECHNOLOGY:** Catherine Cogdill
- PUBLIC:** None
- CALL TO ORDER:** Board Chair Katie Misfeldt called the meeting to order at 6:02 p.m.
- PLEDGE OF ALLEGIANCE:** Mrs. Misfeldt led the Pledge of Allegiance.
- APPROVE AGENDA:** Mrs. Misfeldt called for an agenda adjustment 1.3, changing Mr. Nelson as Board Chair to Mrs. Misfeldt as Board Chair.
- ELECT CHAIR & VICE CHAIR:** Mr. Murphy made a motion to elect Mrs. Misfeldt as Board Chair. Mr. Carlton seconded. 3 aye votes. 0 opposed.
- The board agreed to postpone nomination of the Vice Chair until the September meeting when absent members could attend.
- Dr. Long read into the record the resignation of long time board member Steve Nelson. Dr. Long thanked Mr. Nelson for his many years of commitment to the Butte Falls School District.
- CONSENT AGENDA/ MINUTES:** Mr. Murphy made a motion to approve the minutes of the regular board meeting of June 13, 2022. Mr. Carlton seconded. 3 aye votes, 0 opposed.

SUPERINTENDENT  
REPORT/UPDATES:

**Elementary Seismic Update:** Dr. Long reported that he was able to keep in communication and attend virtual meetings with the contractors doing the seismic work at the elementary school during the summer months. He stated that due to labor and material shortage, that they were running a little behind schedule, but that everything should be complete by the start of school. Dr. Long also reported that he had authorized the necessary redesigning of the drainage system to avoid water damage to the asphalt and sidewalks and that he had authorized to replace asphalt which would eliminate safety hazards. He stated that this would add approximately \$40,000 to the project. He also stated that he authorized replacing sealed self-locking doors on the elementary gym.

**Hiring Update:** Dr. Long reported that he was still working on securing a high school Language Arts teacher and a 7<sup>th</sup> grade teacher. Dr. Long also reported that the district had lost its long time mower, but that a new person was being trained.

Public Comment: None

OLD BUSINESS:

**Board Policies Section E – Support Services – Second Reading:** Dr. Long read into the record Board Policies Section E, Support Services. (see attachment a) Mr. Murphy questioned the Central Safety Committee policy and why one was needed. Mrs. Murphy also questioned board policy EEA Safe School Districts and felt that no school was a safe school at this time. Dr. Long stated that this related to victimized students within the district. Mrs. Misfeldt made a motion to adopt Board Policies Section E as presented. Mr. Carlton seconded. 3 aye votes, 0 opposed.

**Covid Vaccination Requirements for Volunteers:** Dr. Long reported that the Oregon Department of Education released their update for staff and volunteers on school campuses and that there were no changes in the requirements for volunteer's in schools. He stated that volunteers would need to show proof of vaccinations or provide a medical or religious exemption as per Oregon state law. Mr. Carlton stated that he felt that this law was hurting the school rather than helping the school. Dr. Long stated that he would continue to work with the state on this and keep the board updated on any changes. Mrs. Ferre stated that the administration wants volunteers back into the school and are continually discussing how to get parents back into the schools.

**Public Attendance at Board Meetings:** Mr. Carlton stated that he would like to see the public invited back to meetings in person. The administration and board discussed possible options and venues for meetings. The board discussed trying to have an in person meeting, and providing virtual access also, at the October board meeting.

Mrs. Misfeldt made a motion to provide a hybrid board meeting in October. Mr. Carlton seconded. 2 aye votes, 1 opposed (Dan Murphy). Motion not carried.

NEW BUSINESS:

**Official Designations:** Dr. Long read the list of the 2022-2023 Official Designations. (attachment b) Mrs. Misfeldt made a motion to approve the Official Designations for the 2022-2023 school year as presented. Mr. Carlton seconded. 3 aye votes, 0 opposed.

**Accepting the Resignation of School Board Member Mr. Nelson:** Mr. Carlton made the motion to approve the resignation of school board member Mr. Nelson on this date, August 8, 2022. Mrs. Misfeldt seconded. 3 aye votes, 0 opposed.

PERSONNEL:

**Administrative Assistant Agreement:** Mrs. Misfeldt made a motion to approve the Administrative Assistant Agreement for Julie Freeman for the 2022-2023 school year. Mr. Carlton seconded. 3 aye votes, 0 opposed.

**Principal Contract:** Mrs. Misfeldt made a motion to approve the Principal contract for Karina Ferre as presented. Mr. Murphy seconded. 3 ayes, 0 opposed.

**2022-2023 Extra Duty Positions:** Mrs. Misfeldt made a motion to approve Mr. Bowers as the 2022-2023 Athletic Director. Mr. Carlton seconded. 3 aye votes, 0 opposed.

**Personnel Updates:** Dr. Long shared that Mr. DeCarlow would be moving to the Science High School Teacher position.

COMMENTS/  
FUTURE ITEMS:

**Mrs. Misfeldt:** none

**Mr. Carlton:** none

**Mr. Murphy:** none

**Dr. Long:** Dr. Long commented that he would like to recognize Mr. Nelson at the September or October board meeting.

ADJOURNMENT:

With no further business, the regular meeting was adjourned at 7:59 p.m. 3 ayes, 0 opposed.