



Butte Falls School District #91

P.O. Box 228 • 720 Laurel Ave • Butte Falls, OR 97522

(541) 865-3563 • Fax (541) 865-3217

Accredited by Northwest Accreditation Commission

OFFICIAL MINUTES OF THE REGULAR SCHOOL BOARD MEETING MONDAY NOVEMBER 8, 2021

- DATE/TIME/PLACE:** A meeting of the School Board of Butte Falls School District 91 was held on Monday October 11, 2021 at 6:00 p.m. at the District Office 720 Laurel Ave., Butte Falls, Oregon. Virtual access to the public was provided, via Zoom. YouTube was experiencing technical difficulties and was unable to provide a live feed. A recording of this meeting will be available on the school website www.buttefalls.k12.or.us If anyone has any questions or concerns, they can contact Dr. Long via phone 541.865.3563 or at feedback@buttefalls.k12.or.us
- ROLL CALL:** Board Directors Present: Katie Misfeldt (via Zoom), Steve Nelson (via Zoom), Dan Murphy, Aaron Worman (via Zoom)
Absent: Mark Carlton
- ADMINISTRATION:** Dr. Phil Long
Racheal Aiken (via Zoom)
- SECRETARY:** Julie Freeman (via Zoom)
- TECHNOLOGY:** Catherine Cogdill
- PUBLIC:** None
- CALL TO ORDER:** Board Vice Chair Katie Misfeldt called the meeting to order at 6:05 p.m.
- PLEDGE OF ALLEGIANCE:** Mrs. Misfeldt led the Pledge of Allegiance.
- APPROVE AGENDA:** Mr. Murphy made a motion to approve the agenda as presented. Mr. Worman seconded. 4 aye votes, 0 opposed.
- CONSENT AGENDA/ MINUTES:** Mr. Murphy made a motion to approve the minutes of the regular Board meeting of October 11, 2021. Mr. Worman seconded. 4 aye votes, 0 opposed.
- SUPERINTENDENT REPORT/UPDATES:**
- Enrollment:** Dr. Long reported that enrollment had increased to 192 students as of the end October. This was up 30 (18%) from the first day of school.
- Grants:** Dr. Long reported that the district had received four Technical Assistant Grants (TAP) grants last year from the state. The grants included Radon Testing,

Seismic Assessment, Facility Assessment Plan and Long Range Planning Plan. Dr. Long stated that, due to COVID-19, the district was unable to move forward with the grant activities in a timely manner.

Dr. Long reported that he recently was able to schedule the Radon testing and that it would be completed by December 31, 2021. He also reported that ZCS Engineering and Architecture would be able to add the Seismic Assessment to the district's current contract with them. Dr. Long stated that he had spoken with the state regarding the other two grants and was advised to release the funds and reapply for them in February. He released the remaining funds and plans to reapply in 2022.

Charter School Updates: Dr. Long shared that middle school boys' basketball was underway and would be followed by a middle school girls' team. He stated that the district was still assessing if they would be able to field a high school basketball program and was looking at a couple of different options to make it happen.

Dr. Long reported that the schools had a successful nine weeks of school without any grades having to quarantine. He stated that he was appreciative of the bus drivers able to get students to and from school and down to the Natural Resource Center for learning activities.

Dr. Long also reported that the Butte Falls Pumpkin Patch adventure was a huge success. In the past students would take a field trip to a farm near Medford, but health and safety concerns merited a change for this year. The pumpkin patch came to Butte Falls, with grades K-2 hiking over to Mac Field, having a picnic lunch, playing, taking class photos and picking out a pumpkin to take back to their class to paint. He reported that spirit week also was a huge success with almost every student and staff member showing a lot of spirit at both buildings. Dr. Long also shared that the middle school was participating in a rotating elective classes.

REVIEW OF
PAYMENTS:

Board members reviewed the expenditure report and asked for clarification on various expenditures. Mrs. Aiken provided answers.

FINANCIAL
SUMMARY:

Mrs. Aiken provided the Board with the current financial reports and was able to answer questions presented by the Board. Mrs. Aiken stated that she had updated the membership and revenue, reducing the student count, which would allow the district to receive smaller state school fund payments for the remainder of the year. She stated that this would avoid having to possibly pay back money in May of 2023. She also stated that if the ADM did not improve by the second quarter, she would be budgeting on a deficit amount and that an adjustment will have to be made in the following year.

Dr. Long reported that the federal Elementary and Secondary School Emergency Relief (ESSER) III funds would be used to help mitigate the impact of COVID-19 on student learning by maintaining educational support staffing levels even though the district has experienced a significant drop in enrollment from last year. He stated that the federal dollars would be focused primarily on staffing and online support for those students who were learning from home because of concerns about COVID-19 infection rates in the region.

CHARTER SCHOOL/
STAFFING UPDATE:

Dr. Long reported he will continue to try to recruit more temporary employees. He stated that he had not yet had any strong candidates for the facility manager position, but that Jeff Gorman was helping out part-time on a temporary basis and getting things in order for a new manager. Dr. Long shared that the custodial position was being supported by temporary employees and existing staff

He also shared that he was reviewing the interim principal applications. Dr. Long also reported he had signed an Intergovernmental agreement with Grants Pass School District to help with bus driver training.

ESSA/SITE
COUNCIL/PARENT
INVOLVEMENT:

Mrs. Freeman reported that she had submitted the Title budget narratives and that they had been approved. She also reported she would be submitting the carryover funds budget narrative in mid-November.

BUTTE FALLS
COMMUNITY
SCHOOL
PARTNERSHIP:

Mr. Murphy stated that the November Community Bulletin had articles that provided an update on the events at The Landing and recommended that everyone read it.

Public Comment:

None. Dr. Long stated that he had not received any requests or written comments via feedback@buttefalls.k12.or.us. Dr. Long reminded anyone that had questions or comments to call him at 541.865.3563 or contact the feedback link (Feedback@buttefalls.k12.or.us).

OLD BUSINESS:

None

NEW BUSINESS:

Student Investment Account Annual Report: Dr. Long presented the annual Student Investment Account and budget to the Board. He shared the history of the grant and outlined the areas the district focused on for funding, which included outreach and feedback from stakeholders. He stated that information and budgets for the Student Investment Account were available on the school website, www.buttefalls.k12.or.us. Dr. Long provided the Board the opportunity to ask questions. He also encouraged anyone else to explore the website and contact him if they had any questions or would like to provide feedback.

Division 22 Assurances: Dr. Long presented the Board with the 2020-2021 Assurances Report to the Community. The report included a completed summary of the Division 22 Requirements for 2019-2020. He reported that the district was in compliance with the standards, except for (1) 581-022-2223 Healthy and Safe Schools, due to the need to complete Radon Testing, and (2) 581-022-2320 Required Instructional Time, due to the mandated Comprehensive Distance Learning and the impact of the Obenchain Wildfire. He noted that the district already has a plan of correction for both standards. Radon Testing is scheduled to be completed by Dec. 31, 2021, and the current year calendar and daily school schedules provides for sufficient instructional time for the 2021-2022 school year. Dr. Long offered the opportunity for the Board to ask questions. He also stated that the report was posted on the school website at www.buttefalls.k12.or.us in the "About Us" drop-down menu and the link was provided in the November 1, 2021, Community Bulletin and Letter to parents and patrons.

OSBA LPC Position Election: Mr. Murphy made a motion to elect Ray Williams for the OSBA LPC position. Mr. Nelson seconded. 4 aye votes, 0 opposed.

Resolution 21-01- Ruby Edwards & Cecil Bailey Donation to Butte Falls Charter School: Two generous financial gifts were given to the School District in support of enriching the learning experiences of Butte Falls students. Murphy made a motion to approve Resolution 21-01 for the purpose of accepting and allocating \$23,500 for student enrichment at Butte Falls Charter School. Mr. Nelson seconded. 4 aye votes, 0 opposed.

Resolution 21-02 – Ruby Edwards & Cecil Bailey Donation to The Natural Resource Center:
Mr. Murphy made a second motion to approve Resolution 21-02 for the purpose of accepting and allocating \$23,500 for student enrichment at the Natural Resource Center. Mr. Nelson seconded. 4 aye votes, 0 opposed.

Dr. Long and the Board thanked Ruby and Cecil for their generous donation and years of dedication and support to the students and staff at Butte Falls Charter School. Dr. Long noted that the Oregon Community Foundation had contributed an additional \$1000 from Ruby and Cecil's OCF account to assist with learning activities for students at the Butte Falls Charter School elementary campus.

PERSONNEL:

Extra Duty Hires: Mr. Worman made a motion to approve the hiring of Elijah Bowers as head coach for Middle School Boys Basketball. Mr. Nelson seconded. 4 aye votes, 0 opposed.

Mr. Murphy made a motion to approve the hiring of Billie Myers as assistant coach for the Middle School Boys Basketball. Mr. Nelson seconded. 4 aye votes, 0 opposed.

**COMMENTS/
FUTURE ITEMS:**

Dr. Long: Dr. Long stated that he needed to update and reconvene the Board policy advisory committee and move forward on updating Board policies. Mrs. Misfeldt & Mr. Nelson agreed to help.

Mr. Worman: Mr. Worman thanked Dr. Long for keeping the ship sailing and appreciated his efforts and commitment to the school.

Mrs. Misfeldt: Mrs. Misfeldt thanked the staff and administration for doing an amazing job.

**EXECUTIVE
SESSION:**

Vice Chairperson Mrs. Misfeldt convened the Board in executive session under ORS 192.660(2)(d) "to deliberate with persons designated by the governing body to carry on labor negotiations" and ORS 192.660 (2) (e) "to conduct deliberation with persons designated by the governing body to negotiate real property transactions" at 6:55 p.m.

OPEN SESSION:

Vice Chairperson Mrs. Misfeldt took the Board out of executive session and placed the Board into open session at 7:41 p.m.

ADJOURNMENT:

With no further business, the regular meeting was adjourned at 7:41 p.m. 4 ayes, 0 opposed.