



A fresh approach to public education. Outdoors. Hands-on. Real World.

## Butte Falls School District #91

P.O. Box 228 • 720 Laurel Avenue • Butte Falls, OR 97522

(541) 865-3563 • fax (541) 865-3217

[www.buttefalls.k12.or.us](http://www.buttefalls.k12.or.us)

Accredited by AdvancED

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School year 2022-2023

Dear Parent/Guardian:

In order to provide your child with the safest transportation possible, we follow Oregon State and Butte Falls School District # 91 Rules for Student Conduct on Buses.

Drivers will enforce these rules, which were designed to provide the safest solutions to any possible transportation problem. A copy of the rules is posted in every school bus for student reference. Generally, if your child will follow the driver's directions, remain seated, keep hands, feet and personal belongings under control, keep the bus clean, and speak in a normal tone of voice, his/her school bus experience will be a pleasant and safe one.

Drivers are responsible for enforcing all safety rules and will deal with students whose behavior jeopardized the safety and security of the other riders or themselves. All buses have been equipped with video cameras. The taping of bus rides is intended as a deterrent and will provide safer transportation for all students.

Students with cell phones will be permitted to use them on the bus providing it does not cause a problem or distraction to the driver. Failure to obey the driver will result in discipline and cell phone taken away. **Absolutely no taking photos with phones.**

Please complete the information on the next page, sign and have your child return it to the office manager at their school. Failure to return a completed form may result in loss of bus privileges.

Thank you for your cooperation.

Sincerely,

Julie Freeman  
Transportation Manager

Butte Falls School District is an equal opportunity employer and educational provider.

# Butte Falls School District

## Disciplinary Procedures for Violations of Transportation Rules

The following procedures shall be followed when a discipline concern arises on a vehicle serving a regular route or an extracurricular activity:

1. First Incident: The driver verbally restates the behavior expectations and issues a warning citation. A bus seat may be assigned at driver's discretion.
2. Second Incident: The driver verbally restates the expectation and issue a second warning/citation. The principal /dean will then notify the parent.
3. Third Incident/Citation: The student must meet with the principal.
4. Fourth Incident/Citation: The student is suspended from riding the bus until a parent conference is held and a behavior contract is written.
5. If the inappropriate behavior continues, the student may lose the right to ride the bus.

In all instances, the appeal process may be used if the student and/or parent desires.

Disciplinary sanctions and changes in transportation for a student with a disability shall be made in accordance with the provisions of the student's Individual Education Program (IEP) for students considered disabled under IDEA or the individually designed program for students considered disabled under Section 504 and in accordance with Board ad- opted policies and procedures governing the discipline of disabled students.

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*Respectfully,*

*Karina Ferre'*  
*Elementary Principal*  
*Butte Falls SD*



2. Code of Conduct

Each year the district will include the following transportation rules in the student/parent handbook. The district will provide interpretation to those students/parents whose primary language is not English.

While riding a school bus, students will:

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1. Obey the driver at all times;
2. Not throw objects;
- \*3. Not have in their possession any weapon as defined by Board policy JFCJ - Weapons in the Schools;
- \*4. Not fight, wrestle or scuffle;
- \*5. Not stand up and/or move from seats while the bus is in motion;
- \*6. Not extend hands, head, feet or objects from windows or doors;
- \*7. Not possess matches or other incendiaries and concussion devices;
- \*8. Use emergency exits only as directed by the driver;
- \*9. Not damage school property or the personal property of others;
- \*10. Not threaten or physically harm the driver or other riders;
- \*11. Not do any disruptive activity which might cause the driver to stop in order to reestablish order;
- \*12. Not make disrespectful or obscene statements;
- \*13. Not possess and/or use tobacco, alcohol or illegal drugs;
14. Not eat or chew gum;
15. Not carry glass containers or other glass objects;
16. Not take onto the bus skateboards, musical instruments or other large objects which might pose safety risks or barriers to safe entry and exit from the bus;
17. Accept assigned seats;
18. Stay away from the bus when it is moving;
19. Be at the bus stop five minutes before the scheduled pick up time (schedules will be posted on all buses);
- \*\*20. Answer to coaches, teachers and chaperons who are responsible for maintaining order on trips.

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\* These regulations, if broken, are SEVERE violations with severe consequences because of the threat to the safety of others.

\*\* Coaches, teachers and chaperons: (1) must have a copy of the bus regulations and know them before going on a trip; and (2) must position themselves on the bus as to be in control of discipline at all times.

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I have read the above rules and have discussed them with my student. We understand the importance of this code of conduct.

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Parent

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Student