



# Butte Falls School District #91

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## OFFICIAL MINUTES OF THE REGULAR SCHOOL BOARD MEETING MONDAY OCTOBER 10, 2022

- DATE/TIME/PLACE:** A meeting of the School Board of Butte Falls School District 91 was held on Monday October 10, 2022 at 6:00 p.m. at the District Office 720 Laurel Ave., Butte Falls, Oregon. The meeting provided virtual access to the public, via Zoom & YouTube.
- ROLL CALL:** Present: Katie Misfeldt, Mark Carlton, Dan Murphy, Aaron Worman
- ADMINISTRATION:** Dr. Phil Long  
Karina Ferre  
Racheal Aiken
- SECRETARY:** Julie Freeman (via Zoom)
- TECHNOLOGY:** Catherine Cogdill
- PUBLIC:** Ben DeCarlow, Erin DeCarlow, Chris Mathas, Bonnie Freeman, Billie Myers, Eli Bowers
- CALL TO ORDER:** Board Chair Katie Misfeldt called the meeting to order at 6:02 p.m.
- PLEDGE OF ALLEGIANCE:** Mrs. Misfeldt led the Pledge of Allegiance.
- APPROVE AGENDA:** Mr. Murphy made a motion to approve the agenda as presented. Mr. Worman seconded. 4 aye votes, 0 opposed.
- CONSENT AGENDA/ MINUTES:** Mr. Murphy made a motion to approve the minutes of the regular board meeting of September 12, 2022. Mr. Worman seconded. 4 aye votes, 0 opposed.
- BOARD MEMBER INTERVIEWS:** The Butte Falls School Board interviewed two applicants, Mr. Chris Mathas and Mrs. Bonnie Freeman for the Position 3 Board Position. Each applicant was introduced and went through an interview process with board members. Dr. Long stated that the board would vote for a candidate at the November board meeting. He stated that the position would be through June 30, 2023 and that the position would require going through the election process in May 2023.
- NATURAL RESOURCE CENTER:** Mr. DeCarlow presented a flyer & gave a report regarding activities and updates at the NRC. Mr. DeCarlow's presentation included activities and classes at the NRC for the high school and elementary students. Mr. DeCarlow also reported that there would be a Community Involvement day on Saturday October 29. He stated that there were a number of projects that adults could help with and invited board members to stop by and see the progress being made at the NRC. Mr. DeCarlow reported that

he continues to move the NRC towards an official outdoor school and that Chiloquin Elementary School has reached out to arrange to come visit the NRC. Mrs. Misfelt made a motion to pursue the NRC to becoming an official Outdoor School. Mr. Worman seconded. 4 aye votes, 0 opposed.

**SUPERINTENDENT  
REPORT/UPDATES:**

**Enrollment:** Dr. Long reported that enrollment was at 197 students as of September 30, 2022.

**BUTTE FALLS  
CHARTER SCHOOL  
REPORT/UPDATES:**

**Charter School Updates:** Mrs. Ferre reported on the activities at the elementary school. She shared that Open House had a good turnout and numerous partners from the community participated with display tables and were able to meet and chat with parents. Mrs. Ferre also reported that the elementary school would be hosting a Jog-a-Thon on Thursday October 13. She shared that family and community members were welcome to come cheer on the students. Mrs. Ferre also reported that she was working on some leadership opportunities for the middle school students to help with various activities and events at the elementary school.

Dr. Long reported that the high school was busy doing numerous high school activities, but at this time there were no high school sport teams. Dr. Long stated that he was hopeful that there would be enough participation to have a basketball and wrestling team this winter. He also stated that he was impressed and encouraged at how many students were participating at the various activities and electives at the NRC.

Dr. Long and Mrs. Ferre discussed the dynamics of the third/fourth blended class and answered questions for board members. Mrs. Ferre stated that that students are getting credible core instruction and teachers and administration were making sure that every student was where they need to be. Dr. Long stated that the goal was to get a teacher for each grade level.

**Staffing Update:** Mrs. Ferre stated that they were doing interviews for educational assistants and they were hoping to hire one to two applicants. Dr. Long shared that they were in the final process of hiring a custodian.

**REVIEW OF  
PAYMENTS:**

**Review of Payments:** Board members reviewed the expenditure report and asked for clarification on various expenditures. Mrs. Aiken provided answers.

**FINANCIAL  
SUMMARY:**

**Financial Summary:** Mrs. Aiken provided the board with the current financial reports and was able to answer questions presented by the board. Mrs. Aiken reported that the auditors would be presenting a summary of the audit at the November board meeting.

**ESSA/Site Council/Parent Involvement:** Mrs. Freeman stated that she was working on Title budget narratives. Mrs. Misfeldt stated that she had funds from three years ago from the carnival the parents hosted and would be using those funds to get the concession stand back in operation.

**Butte Falls Community Partnership:** Mr. Murphy stated that The Landing had hired a new director, Angie Ellis, and that she was making numerous changes. He also reported that the preschool was up and running. Dr. Long also shared that students from the high school had been over to visit the community garden and shared that Ms. Ellis had been in communication in revitalizing the partnership between the school and The Landing. Mrs. Ferre shared that she was working with Ms. Ellis to provide food filled backpacks for students to take home over the three-day weekend.

Public Comment:

None

**OLD BUSINESS:**        **Steve Nelson Recognition:** Dr. Long shared his history of working with Mr. Steve Nelson as a board and community member. He read into the record the letter he had sent to colleagues on Steve's passing. Board members each expressed their sorrow of Steve's passing and commended his dedication, energy and involvement in the district through his years on the school board.

**NEW BUSINESS:**        **Division 22 Assurance Report to the Community:** Dr. Long presented the Board with the 2021-2022 Assurances Report to the Community. The report included a completed summary of the Division 22 Requirements for 2021-2022. He reported that the district was in compliance with the standards, except for (1) 581-022-2263 Physical Education Requirements Elementary Grades and (2) 581-022-2263 Physical Education Requirements Middle Grades due to Covid mitigation requirements. Dr. Long stated that due to increased flexibility in the mitigation requirements the school could now optimize the use of the cafeteria/gymnasium and meet compliance standards. Dr. Long reported the other standards not in compliance were (1) 581-022-2500 Programs & Services for TAG Students, (2) 581-022-2325 Identification of Academically Talented and Intellectually Gifted Students and (3) 581-022-2330 Rights of Parents of TAG Students. Dr. Long stated that the district needs to rebuild this program in the aftermath of the Covid pandemic and that the district is reviewing its existing procedures during the 2022-23 school year with the intent to implement a TAG program. Dr. Long also reported that 581-022-2230 Asbestos Management Plans was not in compliance due to the pandemic and staffing shortages. He stated that the district has obtained a Technical Assistance Grant to update the Plan and it will be completed by June 30, 2023. Dr. Long offered the opportunity for the Board to ask questions. He also stated that the report was posted on the school website at [www.buttefalls.k12.or.us](http://www.buttefalls.k12.or.us)

**Board Policies Section G Personnel First Reading:** Dr. Long read into the record Board Policies Section G, Personnel. (see attachment a)

**OSBA Regional Meeting and Dinner:** Dr. Long reminded board members of the OSBA Regional Meeting and Dinner on October 24, 2022. He asked board members to let Mrs. Freeman know who would be attending and she would R.S.V.P. for the District.

**PERSONNEL:**            **2022-2023 Extra Duty Hires:** Mrs. Misfeldt made a motion to approve Ethan Vasquez as Middle School Football Assistant Coach. Mr. Carlton seconded. 4 aye votes, 0 opposed.

**COMMENTS/  
FUTURE ITEMS:**        None

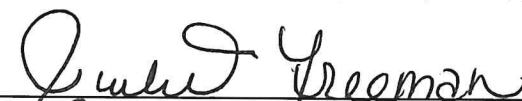
**EXECUTIVE  
SESSION:**                Chairperson Mrs. Misfeldt placed the board into executive session at 7:40 p.m., under ORS 192.660(2)(d) "labor negotiations".

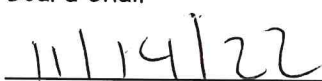
**OPEN SESSION:**        Vice Chairperson Mrs. Misfeldt took the board out of executive session and placed the board into open session at 7:58 p.m.

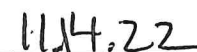
Mr. Worman made a motion to approve the Amendment of the Memorandum of Agreement between the Butte Falls Education Association and Jackson County Schol District No. 91, dated November 8, 2021. Mr. Murphy seconded. 4 aye votes, 0 opposed.

**ADJOURNMENT:**        With no further business, the regular meeting was adjourned at 8:00 p.m. 4 ayes, 0 opposed.

  
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Board Chair

  
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Board Secretary

  
\_\_\_\_\_  
Date

  
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Date