



## Butte Falls School District #91

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### OFFICIAL MINUTES OF THE REGULAR SCHOOL BOARD MEETING MONDAY OCTOBER 9, 2023

- DATE/TIME/PLACE:** A meeting of the School Board of Butte Falls School District 91 was held on Monday October 9, 2023 at 6:00 p.m. at the District Office 720 Laurel Ave., Butte Falls, Oregon. The meeting also provided virtual access to the public, via Zoom & YouTube.
- ROLL CALL:** Present: Katie Misfeldt, Marc Carlton, Dan Murphy, Bonnie Freeman  
Absent: Kirsten White
- ADMINISTRATION:** Dr. Phil Long  
Karina Ferre
- SECRETARY:** Julie Freeman
- TECHNOLOGY:** Catherine Cogdill
- PUBLIC:** Ben DeCarlow, Chris Mathas
- CALL TO ORDER:** Board Chair Katie Misfeldt called the meeting to order at 6:00 p.m.
- PLEDGE OF ALLEGIANCE:** Mrs. Misfeldt led the Pledge of Allegiance.
- APPROVE AGENDA:** Mr. Carlton made a motion to approve the agenda as presented. Mrs. Freeman seconded. 4 aye votes, 0 opposed.
- CONSENT AGENDA/  
MINUTES:** Mr. Murphy made a motion to approve the minutes of the regular board meeting of September 11, 2023. Mrs. Freeman seconded. 4 aye votes, 0 opposed.
- NRC Update:** Mr. DeCarlow presented a flyer with the latest updates at the NRC. He stated that the first annual Fall Festival was a great success. He shared various highlights of the day, including how the high school students led craft stations for the younger grades and some of the various games and activities that took place throughout the day.
- Mr. DeCarlow shared highlights of the fall work day at the NRC and thanked the community members that offered their assistance in a variety of projects at the NRC.
- Mr. DeCarlow stated that nearly all of the elementary classes have been out to the NRC at least once this fall to learn lessons taught by him and his high school classes. He reported that the high school teachers were working towards the goal of having at least two thirds of the elective out at the NRC. He also shared that each core teacher is planning a way to utilize the NRC and teach a core class on the property.

SUPERINTENDENT  
REPORT/UPDATES:

Dr. Long stated that the building permits at the NRC were renewed for six more months and completion of the restroom and development of the third house should be completed by Spring Break.

Dr. Long shared that he hosted a regional superintendents meeting down at the NRC. He stated that the group was quite impressed at what the students and staff were doing at the NRC and that he anticipated that some would be reaching out to schedule visits for their schools.

Dr. Long reported that the enrollment at the end of September was 161. He stated that the drop in enrollment was due to that students that said that they were going to attend did not end up attending. Dr. Long shared that it had been a great start of the year, and that a goal of this year would be to reestablish the picture of who we are as a school and begin a vigorous market strategy.

Dr. Long stated that Mr. Childers has been tackling numerous deferred maintenance projects along with completing many new projects. He shared that Mrs. Moreno has been helping with the painting projects within the district and Mr. Moreno has been helping keeping the grounds in shape.

**Accreditation Report:** Dr. Long reported that he had just completed a six-hour training on the upcoming accreditation visit scheduled for this year. He stated that there are twenty-five standards that the school system will be measured against and the school is required to show documentation of how they are meeting those standards. Dr. Long explained that accreditation allows the high school credits to be able to be transferable to other high school and colleges. Dr. Long stated that the accreditation process has been streamlined from the past, but will continue to require interviews from various people along with observations. Dr. Long stated that he hoped to have the accreditation review completed by spring break and encouraged the board to reach out to him if they had any questions.

CHARTER SCHOOL  
UPDATES:

Mr. Ferre reported that the elementary students enjoyed the Fall Festival and the many activities that it offered. She shared that the students had matching shirts per grade and the staff all had tie-dyed shirts. Mrs. Ferre encouraged the board members to come see the new sign created by Jeremiah Curphy in front of the elementary school. Mrs. Ferre also shared some highlights of Open House and stated that the elementary students would be participating in a Jog-a-Thon to raise money for field trips and other things the students would like to do. She also shared that that grades K-5 were able to participate in an art and music class once a week and 6<sup>th</sup> and 7<sup>th</sup> grades have different electives they were participating in.

Dr. Long shared that the high school students would be having a Halloween dance at the high school with different rooms offering fun activities throughout the evening. He also shared that the students were competing in a hall decorating contest.

REVIEW OF  
PAYMENTS:

Board members reviewed the expenditure report and asked for clarification on various expenditures. Mrs. Brownson provided answers.

FINANCIAL  
SUMMARY:

Mrs. Brownson provided the board with the current financial reports and was able to answer questions presented by the board. She stated that she was still working with auditors to complete the audit and encouraged board members to reach out to her if they had any questions.

SITE COUNCIL/PARENT  
INVOLVEMENT:

Mrs. Freeman reported the Site Council/Parent Involvement would be meeting soon and that she was working on the Title budget narratives.

BUTTE FALLS  
COMMUNITY  
SCHOOL

**PARTNERSHIP:** Mr. Murphy stated that The Landing had a little castle that the pre-school students can play in. He stated that at the last count there were 12 pre-school students.

**Public Comment:** None

**OLD BUSINESS:** None

**NEW BUSINESS:** **Division 22 Assurance Report to the Community:** Dr. Long presented the Board with the 2022-2023 Assurances Report to the Community. The report included a completed summary of the Division 22 Requirements for 2022-2023. He reported that the district was in compliance with the standards, except for (1) 581-022-2230 Asbestos Management but that the District has obtained a Technical Assistance Grant to update the Plan and would be completed by December 31, 2023 and (2) 581-022-2510 Suicide Prevention Plan. The District will have all components of its Suicide Prevention Plan in place by December 31, (3) 581-022-2410 Teacher and Administrator Evaluation and Support. Due to staffing shortages, the District did not complete some of the teacher evaluations. All teachers scheduled for evaluation will be evaluated this year. Dr. Long offered the opportunity for the Board to ask questions. He also stated that the report would be posted on the school website at [www.buttefalls.k12.or.us](http://www.buttefalls.k12.or.us)

**OSBA Legislative Roadshow Dinner:** Dr. Long stated he would be attending the OSBA Legislative Roadshow Dinner and encouraged board member that were interested in attending to let Mrs. Julie Freeman know.

**M.O.U. with S.O.U.:** Dr. Long presented the M.O.U. with S.O.U. to board members. Dr. Long stated that this was a necessary component to assuring the Districts partnership with S.O.U., which is tied to the Land Use Permit at the NRC. Mr. Carlton made a motion to approve the M.O.U. with S.O.U. Mr. Murphy seconded. 4 aye votes, 0 opposed.

**PERSONNEL:** None

**COMMENTS/**

**FUTURE ITEMS:** **Mr. Carlton:** Mr. Carlton asked if we had any policies discussing political signs, flags etc. Dr. Long stated that there were policies in place to prevent any hate/speech actions.

**EXECUTIVE SESSION:** Mrs. Misfeldt took the board into executive session ORS 192.660 (2)(d) at 7:19 p.m.

**ADJOURNMENT:** Mrs. Misfeldt took the board out of executive session at 7:52 p.m.

The Board meeting adjourned at 7:47 p.m. 4 aye votes, 0 opposed.