



Butte Falls School District #91

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OFFICIAL MINUTES OF THE REGULAR SCHOOL BOARD MEETING MONDAY NOVEMBER 13, 2023

- DATE/TIME/PLACE:** A meeting of the School Board of Butte Falls School District 91 was held on Monday November 13, 2023 at 6:00 p.m. at the District Office 720 Laurel Ave., Butte Falls, Oregon. The meeting also provided virtual access to the public, via Zoom & YouTube.
- ROLL CALL:** Present: Katie Misfeldt, Marc Carlton, Dan Murphy, Kirsten White (via zoom)
Absent: Bonnie Freeman (joined executive session via zoom)
- ADMINISTRATION:** Dr. Phil Long
Karina Ferre
- SECRETARY:** Julie Freeman
- TECHNOLOGY:** Catherine Cogdill
- PUBLIC:** Ben DeCarlow
- CALL TO ORDER:** Board Chair Katie Misfeldt called the meeting to order at 6:01 p.m.
- PLEDGE OF ALLEGIANCE:** Mrs. Misfeldt led the Pledge of Allegiance.
- APPROVE AGENDA:** Mr. Murphy made a motion to approve the agenda as amended, adding ORS 192.660(k) To consider matters relating to school safety or a plan that responds to safety threats made toward a school. Mr. Carlton seconded. 4 aye votes, 0 opposed.
- CONSENT AGENDA/ MINUTES:** Mr. Carlton made a motion to approve the minutes of the regular board meeting of October 9, 2023. Mr. Murphy seconded. 4 aye votes, 0 opposed.
- NRC Update:** Mr. DeCarlow presented a flyer with the latest updates at the NRC. He gave an update of the funding secured to continue to hold activities and events at the NRC. He stated that \$20,000 was approved from the Gray Family Foundation and \$9,000 from the Jackson Soil and Water Conservation District. Mr. DeCarlow stated that this money would be used to host summer camps at the NRC and that the camps would be open to any student in Jackson County. Mr. DeCarlow also shared that an additional \$2,500 was approved from the Rural School Collaborative group and the money would be used towards a scientific method project that he and Mrs. Ealy were working on.
- Mr. DeCarlow stated that Makerspace area would be unoccupied for the next couple of months as work was being completed in the area. Mr. DeCarlow shared that students at the high school were participating in science activities at the NRC as part of their curriculum program. He also shared that about half of students have an elective at the NRC, which offers such electives as, NRC Projects and

Elementary Guides, Jam Band and Culinary arts. He stated that next quarter they would be adding an elective that would provide instruction on wildfire safety.

SUPERINTENDENT
REPORT/UPDATES:

Dr. Long reported that the enrollment at the end of October was 156.

Dr. Long shared that the welding program and wood class were being revitalized and students are enjoying learning new skills and would be showing off their projects once completed. He shared that these new classes along with the many hands on projects and classes at the NRC would be part of the marketing strategy. He stated that there was money set aside in the SIA funds to help offset the cost of marketing costs.

Dr. Long shared that the district has the opportunity to apply for an Early Literacy Grant by the State of Oregon. He shared that the funding was in place, but the timeframe for submitting and presenting to the board is very short. He stated that he would be bringing the grant to the board for approval at the December meeting, as the submission date was in early January.

Dr. Long stated that Mr. Mathas has been working as a volunteer liaison with our SOU partner and has been working with SOU students down at the NRC. Dr. Long also reported that the restrooms at the NRC are coming along and Mr. Mathas was waiting on new doors and some plumbing to be completed and then he could proceed with finishing the inside.

CHARTER SCHOOL
UPDATES:

Dr. Long reported that the students at the high school had a successful Spirit Week and a dance that included fun activities throughout the evening.

Mr. Ferre reported that conferences were scheduled for the week of Thanksgiving, and the students and staff were gearing up for a fun holiday concert event. She also reported that music and art classes were going well. Mrs. Ferre shared that the Jackson County library staff were coming to the elementary school and reading to the kindergarten and first grade students. She also shared that the sixth and seventh graders had planned an upcoming dance. Mrs. Ferre shared the various field trips the elementary students had participated in or were scheduled to participate in.

REVIEW OF
PAYMENTS:

Board members reviewed the expenditure report and asked for clarification on various expenditures. Mrs. Brownson provided answers.

FINANCIAL
SUMMARY:

Mrs. Brownson provided the board with the current financial reports and was able to answer questions presented by the board. She stated that she was still working with auditors and was hoping to have a draft to present to the board soon. Mrs. Brownson noted out the purchased services expenditure on the report and stated that the amount was higher than normal due to quarterly contract payments to SOESD.

SITE COUNCIL/PARENT
INVOLVEMENT:

Mrs. Freeman reported that ODE had approved Title budget narratives and that the Integrated Planning team had recently attended a training in Ashland. She stated that the Site Council/Parent Involvement would be meeting soon.

BUTTE FALLS
COMMUNITY
SCHOOL
PARTNERSHIP:

Mr. Murphy stated that The Landing had hosted a free lunch in celebration of all the military veterans and was well attended by community members. He also stated that the pre-school was doing well.

Public Comment:

Mrs. Freeman thanked Dr. Long for all of his hard work for the district and she and the board sang the happy birthday song to him and passed out cupcakes to the board and audience.

OLD BUSINESS: None

NEW BUSINESS: **Board Policies Board Policies Section I - Students - First Reading** - Dr. Long read into the record Board Policies Section J, Students. (see attachment a) & Board Policies GBEDA and GBDEDA-AR.

Student Investment Act (SIA) Annual Report: Dr. Long presented the board with the Student Investment Account (SIA) Annual Report 2022-2023. He shared the four key questions and answers of the report to board members and offered the board the opportunity to ask questions or discuss information. He stated that the report and information was posted on the school website: www.buttefalls.k12.or.us

PERSONNEL: **Extra Duty Hires: Middle School Boys Basketball Coach & Assistant Coach and High School Wrestling Coach.** Mrs. Misfeldt made a motion to approve Bonnie Freeman as the Middle School Boys' Basketball Coach, Chelsie Stephens as the Middle School Boys' Basketball Assistant Coach and Jason Haskell as the High School Wrestling Coach. Mr. Carlton seconded. 4 aye votes, 0 opposed. Dr. Long stated that Bonnie Freeman would be volunteering for the position.

COMMENTS/

FUTURE ITEMS: **Mr. Carlton:** Mr. Carlton inquired about existing staff becoming bus drivers as he has seen in other districts. Dr. Long stated that the district had two teachers with type 20 licenses that had been helping transport students to events.

Mr. Murphy: Mr. Murphy expressed an interest in observing classes at the NRC. Dr. Long stated that he would make arrangements for Mr. Murphy to visit.

Mrs. Misfeldt: Mrs. Misfeldt shared with the board that her family appreciates all the hard work the staff and administration does.

EXECUTIVE SESSION: Mrs. Misfeldt took the board into executive session ORS 192.660 (2)(d) "to conduct deliberation with persons designated by the governing body to carry on labor negotiations" & ORS 192.660(k) "to consider matters relating to school safety or a plan that responds to safety threats made toward a school" at 7:27 p.m.

ADJOURNMENT: Mrs. Misfeldt took the board out of executive session at 9:04 p.m.

The board meeting adjourned at 9:04 p.m.