



## Butte Falls School District #91

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### OFFICIAL MINUTES OF THE REGULAR SCHOOL BOARD MEETING MONDAY NOVEMBER 14, 2022

- DATE/TIME/PLACE:** A meeting of the School Board of Butte Falls School District 91 was held on Monday November 14, 2022 at 6:00 p.m. at the District Office 720 Laurel Ave., Butte Falls, Oregon. The meeting provided virtual access to the public, via Zoom & YouTube.
- ROLL CALL:** Present: Katie Misfeldt, Dan Murphy, Aaron Worman (via zoom), Mark Carlton (arrived 6:46 pm)
- ADMINISTRATION:** Dr. Phil Long  
Karina Ferre  
Racheal Aiken
- SECRETARY:** Julie Freeman
- TECHNOLOGY:** Catherine Cogdill
- PUBLIC:** Ben DeCarlow, Chris Mathas, Jake White, Jennylee White, Emily Goettel, Evan Goettel, Eli Bowers, Bonnie Freeman (via zoom)
- CALL TO ORDER:** Board Chair Katie Misfeldt called the meeting to order at 6:04 p.m.
- PLEDGE OF ALLEGIANCE:** Mrs. Misfeldt led the Pledge of Allegiance.
- APPROVE AGENDA:** Mr. Murphy made a motion to approve the agenda as amended with the addition of Jason Haskell wrestling coach under 6.1 & 6.2 Seventh grade teacher resignation. Mr. Misfeldt seconded. 3 aye votes, 0 opposed.
- CONSENT AGENDA/  
MINUTES:** Mr. Murphy made a motion to approve the minutes of the regular board meeting of October 10, 2022. Mrs. Misfeldt seconded. 3 aye votes, 0 opposed.
- BOARD MEMBER  
APPOINTEE  
DECISION/OATH  
OF OFFICE:** Dr. Long stated that the board had conducted interviews for Board Position 3 at the October meeting, which gave a month to receive feedback from the community before voting for a candidate. He reminded board members that the position would be through June 30, 2023 and that the position would require going through the election process in May 2023. Each board member was given the opportunity to make a first and second choice pick for candidates, Bonnie Freeman and Chris Mathas. Mr. Murphy stated that his first choice was Chris Mathas and his second choice was Bonnie Freeman. Mr. Worman stated that his first choice was Bonnie Freeman and his second choice was Chris Mathas.

Dr. Long reminded the board that the board would need three members in agreement. The board tabled further discussion or decisions until all four members were present.

NATURAL RESOURCE  
CENTER:

Mr. DeCarlow presented a flyer & gave a report regarding activities and updates at the NRC. Mr. DeCarlow's presentation included the second quarter opportunities for electives at the NRC, with robotics, cooking, study hall and NRC Master planning classes. Mr. DeCarlow shared that a School Improvement Specialist from SOESD is helping to facilitate the Master Planning class and has a background in landscape architecture and design. Mr. DeCarlow shared that the elementary school also continues to be involved in activities at the NRC.

Mr. DeCarlow thanked the many volunteers that participated in the Community Involvement day at the NRC. He also stated that the Master Planning class would like to interview board members on their perspective of the NRC.

SUPERINTENDENT  
REPORT/UPDATES:

**Enrollment:** Dr. Long reported that enrollment was at 193 students as of October 31, 2022.

BUTTE FALLS  
CHARTER SCHOOL  
REPORT/UPDATES:

**Charter School Updates:** Dr. Long reported on the activities within the school district. Dr. Long shared the most recent newsletter that showed pictures of Keith and Ron Tilley helping construct the new swing set that the elementary. He shared that the swing set and soft fall material were purchase through grant funds provided by AllCare Health from its Community Resiliency Fund. Dr. Long also shared that many hazard trees were removed, and/or trimmed on the elementary campus, along with a tree at the high school. He shared that the plan was to repurpose the wood for future projects.

He stated that parent/student/teacher conferences would be held November 21 and 22 and school would be closed on November 23 and 24 for Thanksgiving break.

**Staffing Update:** Dr. Long stated that Trina Frei, the current 7<sup>th</sup> grade teacher was resigning from her position and that her last day would be Dec. 15, 2022. He stated that the position has been posted.

REVIEW OF  
PAYMENTS:

**Review of Payments:** Board members reviewed the expenditure report and asked for clarification on various expenditures. Mrs. Aiken provided answers.

FINANCIAL  
SUMMARY:

**Financial Summary:** Mrs. Aiken provided the board with the current financial reports and was able to answer questions presented by the board.

Mrs. Aiken shared that she had been invited by Mr. Carrington to speak to the Personal Finance class at the high school. She shared that it was fun and the students had many interesting questions.

Mrs. Aiken reported that she had received a promotion within D.E.S.D. and would be moving into the Assistant Business Director position. She stated that D.E.S.D. had hired a new business manager that would be taking her place, but assured the board that she would still be at D.E.S.D. and training the new business manager. Mrs. Aiken stated that she felt that and was leaving the new person in a good place and that she would finish out the year working side by side with him, so he could learn the district well. The board members congratulated Mrs. Aiken on her promotion and thanked her for her service through the years.

**ESSA/Site Council/Parent Involvement:** Mrs. Freeman stated that the Title budget narratives had been approved and she would be working on the Title carryovers in the next few weeks. She also stated that she and Mrs. Misfeldt would hold a Site Council/Parent Involvement meeting next month.

Mrs. Freeman also congratulated Mrs. Aiken on her promotion and thanked her for all her hard work for the district.

**Butte Falls Community Partnership:** Mr. Murphy stated that the pre-school was going well and The Landing was seeking veteran's names, ranks and status to create a wall of honor.

Public Comment:

Jake White addressed the board seeking the school to provide the opportunity for kids to play sports somewhere else when there was not enough to field a team and not have to change schools to play sports. He stated that he knew of five kids that wanted to play basketball. He shared that he had volunteers to help transport students if they could co-op with Prospect.

Dr. Long shared that Butte Falls School District did have a co-op agreement with Prospect for sports, as a sport-by-sport discussion. He stated that the mechanism was in place to help student's co-op with Prospect when there was not a team, and the request needed to go to the athletic director and administration. The board thanked Mr. White for his input.

Mr. Goettel asked if it would be possible to open up the campus for access to the playground and basketball hoops after hours for the community. Dr. Long stated that it was possible to open up the facility for after hours, and the intent of the security improvements were to secure the campus during the school day and would work on putting protocols and procedures in place.

OLD BUSINESS:

**Board Policies Section G Personnel Second Reading:** Dr. Long read into the record Board Policies Section G, Personnel. (see attachment a) and gave the board the opportunity to discuss or ask questions. Mrs. Misfeldt made a motion to approve Board Policies Section G Personnel as presented by Dr. Long. Mr. Carlton seconded. 4 aye votes, 0 opposed.

BOARD MEMBER  
APPOINTEE  
DECISION/OATH  
OF OFFICE:

Mrs. Misfield reiterated the earlier discussion of the first and second choices for candidate 3 school board position. Mr. Murphy's first choice was Chris Mathas and his second choice was Bonnie Freeman. Mr. Worman's first choice was Bonnie Freeman and his second choice was Chris Mathas.

Mr. Carlton stated that his first choice was Bonnie Freeman and second choice was Chris Mathas. Mrs. Misfeldt stated that her first choice was Bonnie Freeman and second choice was Chris Mathas.

The board thanked Mr. Mathas for his interest in the position and encouraged him to apply for the next position opening.

Mrs. Misfeldt made a motion to appoint Bonnie Freeman as a temporary board member to position 3 for the remainder of the 2022-2023 school year. 4 aye votes, 0 opposed.

Mrs. Misfeldt stated that Bonnie Freeman would take the Oath of Office at the December meeting.

NEW BUSINESS:

**OSBA Board of Directors Position 5 Election:** Dr. Long shared information on the three candidates for OSBA Board of Directors Position 5 and board members discussed their thoughts on candidates, Dawn Watson, Chery Stritenberg, Ray Williams. Mr. Carlton made a motion to nominate Chery Stritenberg for OSBA Board of Directors Position 5. Mrs. Misfeldt seconded. The board had

more discussion on the candidates. 3 aye votes (Mrs. Misfeldt, Mr. Carlton, Mr. Worman) 1 opposed (Mr. Murphy).

**Resolution 23-01 OSBA Legislative Priorities & Principles:** Dr. Long shared the resolution and information on Resolution 23-01. The board decided to table the motion until the next meeting.

**Oregon Paid Family Leave Third Party Administrator.** Mrs. Aiken provided the board with the current information on the Oregon Paid Family Leave and Third Party Administrator versus the State Plan. Mrs. Aiken recommended the Third Party Administrator, American Fidelity, and was able to answer questions presented by the board. Mrs. Misfeldt made a motion to pursue the Third Party Administrator through American Fidelity. Mr. Murphy seconded. 4 aye votes, 0 opposed.

**Student Investment Act (SIA) Annual Report:** Dr. Long presented the board with the Student Investment Account (SIA) Annual Report 2021-2022. He shared the four key questions and answers of the report to board members. He also provided a handout and information on the history and background of the Student Investment Act and offered the board the opportunity to ask questions or discuss information. He stated that the report and information would be posted on the school website [www.buttefalls.k12.or.us](http://www.buttefalls.k12.or.us)

PERSONNEL:

**2022-2023 Extra Duty Hires:** Mrs. Worman made a motion to approve Billie Myers as Middle School Boys Basketball Coach, Bonnie Freeman as Middle School Boys Basketball Assistant Coach and Jason Haskell as High School Wrestling Coach. Mr. Carlton seconded. 4 aye votes, 0 opposed.

**Resignation of Seventh Grade Teacher Trina Frei:** Mr. Murphy made a motion to accept the resignation of Trina Frei as of December 15, 2022. Mr. Carlton seconded. 4 aye votes, 0 opposed.

COMMENTS/  
FUTURE ITEMS:

**Mr. Worman:** Mr. Worman inquired about some disciplinary issues he had heard about on the bus concerning the boys' basketball team. Dr. Long stated that the incident occurred on the late run with boy's basketball team and was recorded on the bus cameras. He stated that following board policies, athletic code of conduct and bus rules, the issue had been resolved.

Mr. Worman also commented that he was glad Bonnie was on the board, but would like to see Chris also on the board and hoped he would reapply when his position came open.

**Mrs. Misfeldt:** Mrs. Misfeldt thanked the public for their comments and the staff and administration for their hard work.

**Mr. Murphy:** None

**Mr. Carlton:** None

ADJOURNMENT:

With no further business, the regular meeting was adjourned at 7:40 p.m. 4 ayes, 0 opposed.