



# Butte Falls School District #91

P.O. Box 228 • 720 Laurel Ave • Butte Falls, OR 97522

(541) 865-3563 • Fax (541) 865-3217

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## OFFICIAL MINUTES OF THE REGULAR SCHOOL BOARD MEETING MONDAY MARCH 11, 2024

- DATE/TIME/PLACE:** A meeting of the School Board of Butte Falls School District 91 was held on Monday March 11, 2024 at 6:00 p.m. at the District Office 720 Laurel Ave., Butte Falls, Oregon. The meeting also provided virtual access to the public, via Google Meet & YouTube.
- ROLL CALL:** Present: Katie, Misfeldt, Mark Carlton, Dan Murphy, Kirsten White, Bonnie Freeman (via Google Meet)  
Absent: Dan Murphy,
- ADMINISTRATION:** Dr. Phil Long  
Karina Ferre  
Angie Brownson
- SECRETARY:** Julie Freeman
- TECHNOLOGY:** Catherine Cogdill
- PUBLIC:** Ben DeCarlow
- CALL TO ORDER:** Chair Board Katie Misfeldt called the meeting to order at 6:09 p.m.
- PLEDGE OF ALLEGIANCE:** Mrs. Misfeldt led the Pledge of Allegiance.
- APPROVE AGENDA:** Mr. Carlton made a motion to approve the agenda as presented. Mrs. White seconded. 4 aye votes, 0 opposed.
- CONSENT AGENDA/  
MINUTES:** Mr. Carlton made a motion to approve the minutes of the regular board meeting of February 12, 2024 Mrs. White seconded. 4 aye votes, 0 opposed.
- NRC UPDATE:** Mr. DeCarlow presented a flyer with the latest updates at the NRC. Mr. DeCarlow shared that the Fire Safety Community Forum would be held at the NRC on April 5<sup>th</sup>. He stated that this was an opportunity for his Wildfire Safety class to share some of what they had learned about the forest and the impacts of wildfires, fire behavior and how the community can prepare for a wildfire.
- Mr. DeCarlow shared that the annual Earth Day Celebration was scheduled for April 17<sup>th</sup> 2024. He stated that along with high school and middle school students, students from SOU would be teaching and leading the learning stations. Mr. DeCarlow stated that this was the day before spring conferences and the stations would be left set up so that parents could come down to the NRC and see what the students have been working on.

Mr. DeCarlow stated that nearly all of the elementary school students have had at least one opportunity to learn at the NRC.

SUPERINTENDENT  
REPORT/UPDATES:

Enrollment: Dr. Long reported that the enrollment at the end of February was 153.

Dr. Long presented the latest copy of the Butte Falls Bulletin and his monthly newsletter highlighting the number of activities and events happening within the district. Dr. Long shared highlights of the regional wrestling meet and the Smart Reading Program. He also shared highlights of the high school monthly Activity Assembly with recognition to students who had achieved a 3.0 or higher GPA, to students who had increased their GPA, Students of the Month & athletes who had achieved honor at the recent high school District Championships. The assembly included some fun games by promoting class spirit.

Dr. Long also shared that a portable AED from the David Heller Foundation had been donated to Butte Falls Charter School and was presented at a local basketball game.

Dr. Long stated that the Open House would be held on May 16<sup>th</sup> and listed many of the upcoming events through May. He also stated that work was being done on the fire alarm systems at both school buildings. He also stated that the replacement of the front door and gym door at the high school building would be taking place during spring break.

CHARTER SCHOOL  
UPDATES:

Mrs. Ferre presented a flyer outlining the five-part overview of the Butte Falls Charter School Special Programs and Services. She stated that the plan included Mental Health services, Special Education Services, Students with Disabilities Act, Talented and Gifted and the McKinney Vento & Foster Care programs.

Mrs. Ferre shared that Mrs. Ealy's sixth grade class had participated in the Battle of the Books and that it was very fun and would be something they would try to get more students involved in next year. Mrs. Ferre shared other fun events that had been happening at the elementary, such as the third grade class taking swimming lessons, which were funded by Ruby Edwards. She also shared the the Eagle Point Jazz Band had come up on Leap day and played for the Butte Falls students.

Mrs. Ferre also shared that the district would be moving to a new Student Information System and that staff and parents would all need to be trained. Mrs. Ferre also updated the board on the library grant the elementary school had received and said by next year the library should be up and running.

REVIEW OF  
PAYMENTS OF BILLS:

Board members reviewed the expenditure report and asked for clarification on various expenditures. Mrs. Brownson provided answers.

FINANCIAL  
SUMMARY:

Mrs. Brownson provided the board with the current financial reports and was able to answer questions presented by the board. She stated that she was working with administration on the 2024-2025 budget. Mrs. Brownson explained to the board how unemployment for classified has changed with the new legislation.

SITE COUNCIL/PARENT  
INVOLVEMENT:

Mrs. Freeman stated that a Site Council/Parent Involvement meeting was held before the board meeting and that parents had come up with some fun ideas for the students and would be talking to the principal about them. Mrs. Misfeldt encouraged parents to get involved with the parent involvement group.

BUTTE FALLS  
COMMUNITY  
SCHOOL

- PARTNERSHIP:** Dr. Long stated that The Landing would be holding a memorial service for Darwin Moore on March 23<sup>rd</sup> at the high school gym.
- PUBLIC COMMENT:** None
- OLD BUSINESS:** None
- NEW BUSINESS:**
- 2024-2025 District Calendar:** Mrs. Misfeldt made a motion to approve the 2024-2025 District Calendar. Mrs. White seconded. 4 aye votes, 0 opposed.
- 2024-2025 Board Calendar:** Mrs. Misfeldt made a motion to approve the 2024-2025 Board Calendar. Mr. Carlton seconded. 4 aye votes, 0 opposed.
- Board Policy Updates:** Dr. Long presented the updated board policies AC-AR, BD/BDA, BDC, EFA EHB, EHB-AR, IGBHD, JFCF-AR, JGE for the first reading. He encouraged board members to contact him if they had any questions or concerns on the policies before the next board meeting.
- Annual Renewal, Non-Renewal, Contract Extensions and Non- Extensions of Teachers and Administrators as required by Oregon Revised Statutes:** Dr. Long presented a list of probationary teachers, teachers moving from probationary to contract status & teachers and with two-year contract extensions, along with probationary administrator to a year three status. Mrs. Misfeldt made a motion to approve the annual renewal, non-renewal, contract extensions and non-extension of teachers and administrators as presented. Mr. Carlton seconded. 4 aye votes. 0 opposed.
- PERSONNEL:**
- Hire High School & Middle School Track Coach:** Mrs. Misfeldt made a motion to hire Eli Bowers as the high school and middle school track coach. Mr. Carlton seconded. 4 aye votes, 0 opposed.
- COMMENTS/  
FUTURE ITEMS:**
- Mrs. White:** Mrs. White stated that she would like a representative from the FFA to come talk to the board about getting a program started in Butte Falls. Dr. Long asked Mrs. White to let him or Mrs. Freeman know and it could be added to the agenda.
- ADJOURNMENT:** The board meeting adjourned at 7:45 p.m.