



Butte Falls School District #91

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OFFICIAL MINUTES OF THE REGULAR SCHOOL BOARD MEETING MONDAY MAY 9, 2022

- DATE/TIME/PLACE:** A meeting of the School Board of Butte Falls School District 91 was held on Monday May 9, 2022 at 6:00 p.m. at the District Office 720 Laurel Ave., Butte Falls, Oregon. Virtual access to the public was provided, via Zoom and available for viewing on YouTube.
- ROLL CALL:** Present: Katie Misfeldt (via Zoom), Steve Nelson (via Zoom), Dan Murphy, Mark Carlton (arrived at 6:03), Aaron Worman (arrived at 6:36 via Zoom)
- ADMINISTRATION:** Dr. Phil Long
Racheal Aiken
Dianne Gorman
- SECRETARY:** Julie Freeman (via Zoom)
- TECHNOLOGY:** Catherine Cogdill
- PUBLIC:** None
- CALL TO ORDER:** Board Chair Katie Misfeldt called the meeting to order at 6:01 p.m.
- PLEDGE OF ALLEGIANCE:** Mrs. Misfeldt led the Pledge of Allegiance.
- APPROVE AGENDA:** Mr. Murphy made a motion to approve the agenda. Mr. Nelson seconded. 3 aye votes, 0 opposed.
- CONSENT AGENDA/
MINUTES:** Mr. Murphy made a motion to approve the minutes of the regular board meeting of April 11, 2022 and the Budget Committee Meeting for May 2, 2022. Mr. Nelson seconded. 4 aye votes, 0 opposed.
- SUPERINTENDENT
REPORT/UPDATES:** **NRC Report/Mr. Mathas:** Mr. Mathas presented a report on the progress at the Natural Resource Center. He stated that he had submitted a three-year progress report to the U.S. Department of Education and G.S.A., but had not heard back from them at this time.
- Mr. Mathas shared the commercial that the Manufacturing class had made and was airing on Channel 5. He also stated that he had attended the Southern Oregon Trade Show on behalf of the school and had some very meaningful conversations with possible future patrons.
- Mr. Mathas reported that the NRC has several agencies to satisfy to keep the agreement regarding the property. He stated that that the property needs for be used for education for thirty years. Mr. Mathas also stated that the NRC had been re-zoned, under Forestry Research and Management and was required to fulfill specific zoning requirements. He stated that the school must have a

partnership with a higher education partner involved in doing research. Mr. Mathas stated that this requirement was fulfilled with the S.O.U. Capstone students. Mr. Mathas stated that another requirement was through Oregon Department of Fish & Wildlife by respecting the habitat along Ginger Creek and that compliance had been maintained with the S.O.U. students. Mr. Mathas stated that he would like to see a formal agreement with O.S.U. and O.I.T. also.

Mr. Mathas shared a copy of the Site Development & Curriculum duties. The Board and Dr. Long thanked Mr. Mathas for all of his hard work at the NRC.

Enrollment: Dr. Long reported that enrollment was at 190 students at the end of April.

Marketing: Dr. Long shared the brochure created for marketing the Butte Falls Charter School. He stated that a letter and the brochure would be mailed to 5200 residents in the Trail, Shady Cove and White City area.

Heritage Day: Dr. Long shared the highlights of the Butte Falls Heritage Day, which included visits to the historic cemetery, the Smith House Museum, the Caboose Museum and the NRC, also known as the old Fish Hatchery.

Project Swing Set: Dr. Long also shared that the swing set from \$5,000 grant from AllCare had arrived and that he was looking for volunteers to help put it together. He stated that the grant would also help with purchasing soft fall for the playground.

Ember Mitigation Grant: Dr. Long stated that he had received a \$5,000 grant from the State Fire Marshall to remove trees at the NRC, Bus Barn, High School and District office to help reduce fire hazard.

Principal Position: Dr. Long reported that he would be moving forward on hiring a principal and would be reviewing applications for the L.A., Science and 6th grade teacher positions.

**BUTTE FALLS
CHARTER SCHOOL
REPORT/UPDATES:**

Mrs. Gorman shared the most recent Butte Falls Bulletin and Dr. Long's monthly Newsletter.

**REVIEW OF
PAYMENTS:**

Board members reviewed the expenditure report and asked for clarification on various expenditures. Mrs. Aiken provided answers.

**FINANCIAL
SUMMARY:**

Mrs. Aiken provided the board with the current financial reports and was able to answer questions presented by the board.

Mrs. Aiken reported that she had received the final May adjustments for the 2020-2021 school year. Mrs. Aiken shared that due to changes in state funding calculations made by ODE, that the 2020-2021 adjustment was negative \$926. She shared to offset the negative; the district would be receiving \$36,000 for High Cost Disability Grant, leaving a positive adjustment of \$35,126.

Mrs. Aiken reported that the updated 2021-2022 estimate was \$3,169,620, which was a \$131,800 increase from the original estimate. She also reported that the 2022-2023 estimate was an estimated \$2,866,000, which is \$300,000 less than the current year.

Mrs. Aiken reported that the district was under spending at about 25%, which calculates to approximately \$800,000. She stated that this could be due to positions not filled and utilizing federal funds.

SITE COUNCIL/PARENT

INVOLVEMENT: Mrs. Freeman reported the Site Council/Parent Involvement would be meeting sometime in June to have the end of the year evaluations.

**BUTTE FALLS
COMMUNITY
SCHOOL**

PARTNERSHIP: Mr. Murphy stated that The Landing was in search of someone to replace Bridget and write grants.

PUBLIC

COMMENT: None

OLD BUSINESS:

Board Policies Section C (Administration) and G (Personnel) Second Reading: - Dr. Long stated that he had received feedback from the board members concerning Board Policies C & G, as presented at the last board meeting.

Mrs. Misfeldt made a motion to approve & adopt the Board Policies in Section C, as presented at the previous board meeting (see attachment a) with removal of the paragraph in Policy CBC, Superintendents Contract, stating "The district may provide health benefits for a superintendent that is no longer employed by the district until the superintendent: 1. Reaches 65 years of age; 2. Finds new employment that provides health benefits". Also striking the paragraph in Policy CCD, Administrator Contracts," The district may provide health benefits for an administrator that is no longer employed by the district until the administrator: 1. Reaches 65 years of age; 2. Finds new employment that provides health benefits", and adopt any new policies therein. Mr. Carlton seconded. 5 aye votes, 0 opposed.

Mrs. Misfeldt made a motion to approve and adopt the Board Policies in Section G, as presented at the previous board meeting (see attachment b), Mr. Murphy seconded 5 aye votes, 0 opposed.

New K-8 English/Language Arts Curriculum Material Adoption: Mrs. Misfeldt made a motion to adopt and authorize the purchase of the English/Language Arts curriculum materials as presented. These include Into Reading K-5 and Into Literature 6-8, published by Houghton Mifflin Harcourt, 2022. Mr. Worman seconded. 5 aye votes, 0 opposed.

NEW BUSINESS:

Charter Contract Renewal: Mr. Murphy made a motion to approve the Charter School Contract between Jackson County School District 91 and Butte Falls Charter School, with the correction of a change of the date on page 4, "expiring on June 30, 2021" to "expiring on June 30, 2027". Mr. Carlton seconded. 5 aye votes, 0 opposed.

Board Policies Section D - Fiscal Management - First Reading: Dr. Long presented the Board Policies from Section D - Fiscal Management, (see attachment c) for a first reading. Dr. Long asked that members look over the policies and contact Dr. Long for any clarifications before the next board meeting in June.

OSBA Rural District Representation: The board members discussed the OSBA committee to consider rural district representation. Mr. Carlton stated that they should wait and see how it plays out in the fall. Mr. Carlton also mentioned other boards that are forming a group to offer

representation and a voice for schools. He stated he would keep the board up to date on their progress.

Resolution 22-09 Ember Mitigation Grant: Mr. Murphy made a motion to approve Resolution 22-09 Ember Mitigation Grant. Mr. Carlton seconded. 5 ayes, 0 opposed.

PERSONNEL:

Dr. Long shared a letter of resignation from Mr. Mathas from his teaching position and the Project Manager position at the NRC. Mr. Murphy made the motion to approve the resignation of Mr. Mathas from his teaching position and the project manager at the NRC. Mr. Nelson seconded. 4 aye votes, 1 opposed (Mr. Worman).

The board members and administration shared some of the history and memories of the development of the NRC. They thanked Mr. Mathas for his hard work and dedication. Dr. Long also acknowledged Mrs. Mathas for her hard work and dedication at the NRC also.

COMMENTS/
FUTURE ITEMS:

Mr. Worman: Mr. Worman shared memories of the Joe Sixta and Chris Mathas era. He shared that he wished the school could get that kind of energy and visions back to keep the momentum going.

Mr. Nelson: Mr. Nelson agreed with Aaron and stated that the NRC was an ongoing effort.

Mr. Carlton: Mr. Carlton inquired about allowing the public to attend board members in person.

Mrs. Misfeldt: Mrs. Misfeldt stated that she agreed with Aaron and would like to help with fundraising to help get things going for the students. She also stated that she would like to discuss the discipline chart.

EXECUTIVE SESSION: Mrs. Misfeldt took the board into executive session ORS 191.660 (2)(d) at 8:09 p.m.

ADJOURNMENT: Mrs. Misfeldt took the board out of executive session at 8:32 p.m.
The Board meeting adjourned at 8:32 p.m. 5 aye votes, 0 opposed.

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