



Butte Falls School District #91

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OFFICIAL MINUTES OF THE REGULAR SCHOOL BOARD MEETING MONDAY JUNE 13, 2022

- DATE/TIME/PLACE:** A meeting of the School Board of Butte Falls School District 91 was held on Monday June 13, 2022 at 6:00 p.m. at the District Office 720 Laurel Ave., Butte Falls, Oregon. Virtual access to the public was provided, via Zoom and available for viewing on YouTube.
- ROLL CALL:** Present: Katie Misfeldt (via Zoom), Steve Nelson (via Zoom), Dan Murphy, Mark Carlton, Aaron Worman (via Zoom)
- ADMINISTRATION:** Dr. Phil Long
Racheal Aiken
Katrina Ferre
Dianne Gorman
- SECRETARY:** Julie Freeman (via Zoom)
- TECHNOLOGY:** Catherine Cogdill
- PUBLIC:** Shane Smedley (via Zoom)
- CALL TO ORDER:** Board Chair Katie Misfeldt called the meeting to order at 6:07 p.m.
- PLEDGE OF ALLEGIANCE:** Mrs. Misfeldt led the Pledge of Allegiance.
- APPROVE AGENDA:** Mr. Carlton made a motion to approve the agenda with the addition of: 3.2 Recommendation for Principal Hire - Dr. Long - ACTION, 5.7 Tentative Contract Agreement with Butte Falls Education Association and Southern Oregon Bargaining Council - Dr. Long - ACTION, 5.8 Discuss Covid Vaccination Requirements for Volunteers - Mr. Carlton, 5.9 Public Attendance at Board Meetings - Mr. Carlton, 6.1 Hire New Elementary Teacher - Dr. Long - ACTION. Mr. Murphy seconded. 5 aye votes, 0 opposed.
- 2022/2023 BUDGET HEARING:** Mrs. Misfeldt closed the public meeting at 6:11 p.m., and opened up the 2022/2023 Budget Hearing. Dr. Long stated that they he had not received any public comments or requests regarding the 2022/2023 Budget Hearing.
Mrs. Aiken reported that there was an adjustment to the ending fund balance of the approved projected budget from \$800,000 to \$1,000,000. She stated that the increase was due to the State Fund Balance adjustments, along with expenditures being 25% less than anticipated due to not hiring all of the 2021/2022 positions, lack of a full sports program and utilizing grant funding. Mrs. Aiken purposed putting the additional \$200,000 into reserves.

The Budget Hearing closed at 6:15 and the regular meeting reconvened.

CONSENT AGENDA/
MINUTES:

Mr. Nelson made a motion to approve the minutes of the regular board meeting of May 9, 2022. Mr. Carlton seconded. 5 aye votes, 0 opposed.

SUPERINTENDENT
REPORT/UPDATES:

NRC Report/Mr. DeCarlow: Mr. DeCarlow presented a report on the Elementary Learning Station visits during the 2021-2022 school year. He shared that students had a ninety-minute block to complete learning activities. He stated that each learning activity relates to the next generation of science standards. Mr. DeCarlow shared that he had developed and taught the lessons and the middle school students had been co-teachers and helped teach the lessons to the younger students.

Mr. DeCarlow shared the six learning activities led by middle school students on Earth Day. He also shared that fifty students and four staff members from Chiloquin Elementary were able to receive a tour of the facility and participate in a nature scavenger hunt and a hand on engineering design project based on what they observed on their nature hunt.

Mr. DeCarlow also shared plans for the upcoming school year at the NRC. He stated that he had secured a grant to pay teachers to write curriculum for the NRC. Mr. DeCarlow shared that activities would be led by students under Mr. DeCarlow's supervision similar to the current school year. He stated that other schools would be invited to participate, similar to Chiloquin's visit this year and that he was working on the NRC becoming an official "Outdoor School Provider" with the state of Oregon.

NRC Report/Mr. Mathas: Mr. Mathas shared a newspaper article about the pavilion. Mr. Mathas also offered to answer any questions on the Federal report he had presented to the board in May. The board had no questions. Mr. Mathas also presented a documentary, created by S.O.U. student Kaden Swart about the history of Butte Falls, the Forest Plan and the NRC.

New Principal Hire: Dr. Long introduced Mrs. Karina Ferre, read her bio aloud to the board and gave his recommendation to hire her as principal. Mrs. Misfeldt made a motion to hire Karina Ferre as principal. Mr. Murphy seconded. 5 aye votes, 0 opposed.

Enrollment: Dr. Long reported that enrollment was at 186 students at the end of May.

Other Updates: Dr. Long stated that he is still working on hiring for the High School Language Arts and Science teacher positions. He stated that he had hired a new elementary teacher to replace Mrs. Bacon. He also stated that he would be hiring permanent support for the custodial and grounds positions.

Dr. Long shared that activities for staff and students would be at a minimum during the summer. Dr. Long shared that Mrs. Gorman would be working with a couple of on line students during the summer.

Dr. Long also shared that Mrs. Chavez received a grant from the Learning Hub in Southern Oregon. He stated that in August she would be working in partnership with the pre-school director at the Landing on an activity-based program for pre K kids.

Dr. Long also reported at the elementary projects and safety improvements target date for completion was August 1.

BUTTE FALLS
CHARTER SCHOOL
REPORT/UPDATES:

Mrs. Gorman shared the most recent Butte Falls Bulletin and Dr. Long's monthly Newsletter.

REVIEW OF
PAYMENTS:

Board members reviewed the expenditure report and asked for clarification on various expenditures. Mrs. Aiken provided answers.

FINANCIAL
SUMMARY:

Mrs. Aiken provided the board with the current financial reports and was able to answer questions presented by the board.

Mrs. Aiken reported that the revenue is 103% above and expenditures just over 77 % and that she was pleased with the ending fund balance.

SITE COUNCIL/PARENT
INVOLVEMENT:

Mrs. Freeman reported the Site Council/Parent Involvement would be meeting sometime in June to have the end of the year evaluations.

BUTTE FALLS
COMMUNITY
SCHOOL
PARTNERSHIP:

Mr. Murphy stated that The Landing was working on a summer school program for pre-school.

PUBLIC
COMMENT:

None

OLD BUSINESS:

Board Policies Section D (Fiscal Management) Second Reading: - Dr. Long asked for feedback and/or discussion on the above policies. Mr. Nelson questioned paragraph 5 on policy DBDB. Fund Balance. The board discussed the ending fund cash balance of at least 8 %.

Mrs. Misfeldt made a motion to approve & adopt the Board Policies in Section D, as presented at the previous board meeting (see attachment a) with revision of DBDB Fund Balance changing the 8% to 5% for this year and work toward a 8% fund balance. Mr. Murphy seconded. 5 aye votes, 0 opposed.

NEW BUSINESS:

Resolution 22-09 - State Fire Marshall Revised: Mrs. Misfeldt made a motion to approve the Resolution 22-09 as amended. Mr. Murphy seconded. 5 aye votes, 0 opposed.

Resolution 22-10 - Appropriations Adjustment & Authorization of Transfers: Mr. Carlton made a motion to approve Resolution 22-10 as presented by Mrs. Aiken. Mrs. Misfeldt seconded. 5 aye votes, 0 opposed.

Resolution 22-11 - Adopt 2022-2023 Budget: Mrs. Misfeldt made a motion to approve Resolution 22-11 as presented by Mrs. Aiken in the total appropriations amount of \$6,914.045 and impose the taxes of 4.5749 per \$1,000 of assessed value for permanent rate tax. Mr. Carlton seconded. 5 aye votes, 0 opposed.

Resolution 22-12 - Gray Family Foundation: Mr. Carlton made a motion to approve Resolution 22-12 as presented. Mr. Nelson seconded. 5 aye votes, 0 opposed.

MOU with Town of Butte Falls Pathway Right Away: Dr. Long presented a M.O.U. with the Town of Butte Falls to give approval to create a trail to the NRC through the bottling plant. Dr. Long stated

that once approved by both boards he would seek legal counsel to draw up the final contract. Mr. Murphy made the motion to approve the M.O.U. with corrections to the accurate property description code, and upon approval of the Butte Falls City Council, to give Dr. Long the authority to enter into conversations with city officials to create a legal document. Mr. Carlton seconded. 5 ayes, 0 opposed.

Board Policies Section E (Support Services) First Reading: Dr. Long presented the Board Policies from Section E - Support Services, (see attachment b) for a first reading. Dr. Long asked that members look over the policies and contact Dr. Long for any clarifications before the next board meeting in August.

Tentative Contract Agreement with Butte Falls Education Association and Southern Oregon Bargaining Council: Dr. Long stated that a tentative agreement was reached with the Butte Falls Education Association, pending ratification by the union.

Dr. Long provided a summary of the agreement and read into the record the key points of the agreement. (see attachment c)

Mrs. Misfeldt made a motion to approve the tentative agreement with the Butte Falls Education Association/Southern Oregon Bargaining Council and Jackson County School District 91, pending ratification by the union. Dr. Long opened up the table for discussion on the motion. Mr. Murphy seconded. 5 ayes votes, 0 opposed.

Discuss Covid Vaccination Requirements for Volunteers: Mr. Carlton inquired about Covid vaccines for volunteers. Dr. Long stated that OAR 333-019-1030 states that the language included volunteers in the OAR, but the law could change. The board agreed to revisit the topic at the August board meeting.

Public Attendance at Board Meetings: Mr. Carlton stated that he would like to see a date that the public could attend a board meeting in person. Dr. Long stated that he would consult with the board chair in August and revisit the topic again at the August board meeting.

PERSONNEL:

Hire Elementary Teacher: Dr. Long shared the teaching background of Melodie Ealy and recommended hiring her as the new elementary teacher. Mr. Murphy made a motion to hire Melodie Ealy as the new elementary teacher. Mr. Carlton seconded. 5 aye votes, 0 opposed.

COMMENTS/

FUTURE ITEMS:

Mr. Worman offered to help at the NRC this summer. Mr. Worman asked to see a summary of where all the grant money went to and how the students benefit from it.

Mrs. Misfeldt also offered to help with projects during the summer.

EXECUTIVE SESSION: There was no executive session

ADJOURNMENT: The Board meeting adjourned at 8:51 p.m. 5 aye votes, 0 opposed.

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**General Summary of Tentative Agreement between
Butte Falls Education Association/Southern Oregon Bargaining Council
and Jackson County School District #91 (Butte Falls).**

- Agree to changing contract Articles numbering from Roman numbers to Italic numbers.
- Agree to including Southern Oregon Bargaining Council as additional representative of Butte Falls Education Association.
- Agree to a three-year contract.
- Agree to providing a 2.75% salary increase for each of the three years. This will be applied to the Extra-Duty stipend schedule, too.
- Agree to shifting the 6% employee PERS contribution back to BFEA members to eliminate the PERs pickup provided by the District for a number of decades. This raises wages an additional 6.95% in year one and transfers responsibility for paying this back to each BFEA member. Net effect is approximately a 2.25% increase in employer-paid payroll taxes and fees.
- Agree to increase in District contribution to Health Insurance benefit of 3% in 2022-23, and actual cost (up to 3.4%) in years two and three of the contract.
- Agree to increase Tuition Reimbursement from 800 to 1200 per year per teacher provided the course work is assignment related or approved in advance by the administration.
- Agree to roll existing Memorandum of Understanding related to work schedule hours into the contract.
- Agree to add three additional Extra-Comp duty positions (English Language Learner Specialist, On-line Learning Coordinator, and Special Ed Director) with appropriate stipends.
- Agree to clarifications around use of leave in increments of two (2) or fewer hours along with some flexibility in coverage of those leaves.
- Agree to other minor language changes that eliminate archaic references and more accurately describe the intent of the contract.