



Butte Falls School District #91

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OFFICIAL MINUTES OF THE REGULAR SCHOOL BOARD MEETING MONDAY JULY 31, 2023

- DATE/TIME/PLACE:** A meeting of the School Board of Butte Falls School District 91 was held on Monday July 31, 2023 at 5:00 p.m. at the District Office 720 Laurel Ave., Butte Falls, Oregon. The meeting also provided virtual access to the public, via Zoom & YouTube.
- ROLL CALL:** Present: Katie Misfeldt, Dan Murphy, Bonnie Freeman, Kirsten White
Absent: Marc Carlton
- ADMINISTRATION:** Dr. Phil Long
Karina Ferre
- SECRETARY:** Julie Freeman
- TECHNOLOGY:** Catherine Cogdill
- PUBLIC:** G.Major, Rylee White, Sean Childers
- CALL TO ORDER:** Board Chair Katie Misfeldt called the meeting to order at 6:02 p.m.
- PLEDGE OF ALLEGIANCE:** Mrs. Misfeldt led the Pledge of Allegiance.
- NEWLY ELECTED BOARD MEMBERS:** Mrs. Misfeldt asked the new board members, Bonnie Freeman & Kirsten White to stand and repeat the Oath of Office. Dr. Long congratulated each new member.
- ELECT CHAIR & VICE CHAIR:** Mrs. Freeman made a motion to nominate Mrs. Misfeldt for Board Chair. Mr. Murphy seconded. 4 aye votes, 0 opposed.
- Mrs. Freeman made a motion to nominate Mr. Carlton as Vice Chair. Mrs. Misfeldt seconded. 4 aye votes, 0 opposed.
- APPROVE AGENDA:** Mr. Murphy made a motion to approve the agenda as presented. Mrs. Freeman seconded. 4 aye votes, 0 opposed.
- CONSENT AGENDA/ MINUTES:** Mrs. Freeman made a motion to approve the minutes of the regular board meeting of June 12, 2023. Mr. Murphy seconded. 4 aye votes, 0 opposed.

SUPERINTENDENT
REPORT/UPDATES:

Dr. Long introduced Sean Childers as the new facility manager and shared his extensive experience in the related field.

Dr. Long shared the monthly community newsletter and the end of the year activities along with the many activities and projects that would be taking place during the summer. He also shared that Protector's Insurance Company had generously donated a number of furniture items to the district.

Dr. Long reported that the partnership with S.O.U. remains strong and is vital to the NRC. He shared that the Vice President for Development and two Environmental Professors from S.O.U. visited the NRC and were very impressed with the progress. He also shared that a third of the Environmental Studies students at S.O.U. did their research at the NRC.

Dr. Long reported that the Covid requirements for staff and volunteers were dropped as of June 19th. He stated that the district would continue with sanitizing protocols and encouraging staff and students to stay home if they are not feeling well.

Dr. Long stated that Mrs. Dufresne would be teaching the 7th grade in the fall and that they hired Mrs. Severns to teach grades 4 & 5 and Mrs. Zamora would be filling the Special Education teacher position.

Dr. Long also shared some of the safety upgrades taking place within the district, including replacing the front entrance of the high school and the high school gym entryways. Dr. Long stated the project would cost approximately \$90,000 combined and that some grant funds had been targeted to help fund the project. He stated that these projects had been included in the budget message and would like to have board approval on this. Mrs. Misfeldt stated with board consent, they would add 5.5 to the agenda as an action item.

Dr. Long reminded board members that as elected officials that they are mandatory reporters and the district has provided a free on line training for board members. Mrs. Freeman provided packets with district and OSBA information.

Public Comment: None

OLD BUSINESS: None

NEW BUSINESS: **Official Designations:** Dr. Long stated that Josh Cook had resigned from the Business Manager position and that Racheal Aiken would be stepping until they hired a new business manager.

Mrs. Misfeldt read the list of the 2023-2024 Official Designations. (attachment a) Mrs. Freeman made a motion to approve the Official Designations for the 2023-2024 school year as presented. Mr. Murphy seconded. 4 aye votes, 0 opposed.

Cafeteria Adult/Kid Visitor Price Increases: Dr. Long presented the new price increase in the adult and kid visitor meals for the 2023-2024 school year. Breakfast: \$4.00, \$2.75 main dish, \$2.25 side dish. Lunch: \$5.00, \$3.75 main dish, \$3.25 side dish, \$4.50 salad bar only. Kid visitor's \$3.50 lunch, \$2.50 breakfast. Milk \$.75. Mr. Murphy made a motion to approve the cafeteria adult and kid visitor price increases as presented. Mrs. White seconded. 4 aye votes, 0 opposed.

English Learners Annual Report 2021-2022: Dr. Long presented the English Learners Annual Report 2021-2022 from the Oregon Department of Education. He stated the report is available on the school website www.buttefalls.k12.or.us

Resolution 24-01 - Gray Family Foundation for the Purpose of Geography Education: Mr. Murphy made a motion to approve Resolution 24-01 - Gray Family Foundation for the Purposes of Geography Education. Mrs. Freeman seconded. 4 aye votes, 0 opposed.

Safety Projects: Mrs. White made a motion to approve expenditures for improving the high school entryway and high school gym entryways. Mr. Murphy seconded. 4 aye votes, 0 opposed.

PERSONNEL:

Hire Special Education Teacher - Gemma Zamora: Mrs. Freeman made a motion hire Gemma Zamora as the Special Education Teacher. Mrs. White seconded. 4 aye votes, 0 opposed.

Hire Elementary Teacher - Kristina Severns: Mrs. White made a motion hire Kristina Severns as the Elementary Teacher. Mrs. Freeman seconded. 4 aye votes, 0 opposed.

Hire Facility Manager - Sean Childers: Mrs. Freeman made a motion hire Sean Childers as the Facility Manager. Mrs. White seconded. 4 aye votes, 0 opposed.

COMMENTS/

FUTURE ITEMS:

Mrs. Freeman: Mrs. Freeman thanked Mr. Murphy for serving as board vice chair.

Mrs. White: none

Mr. Murphy: none

Mrs. Misfeldt: Mrs. Misfeldt welcomed the new board members and thanked Dan for all of his years of service to the board and expertise in many areas on the board.

Dr. Long: Dr. Long stated that the board was welcome to a guided tour of the NRC after the meeting.

ADJOURNMENT:

With no further business, the meeting was adjourned at 5:45 p.m.