



# Butte Falls School District #91

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## OFFICIAL MINUTES OF THE REGULAR SCHOOL BOARD MEETING MONDAY SEPTEMBER 12, 2022

- DATE/TIME/PLACE:** A meeting of the School Board of Butte Falls School District 91 was held on Monday September 12, 2022 at 6:00 p.m. at the District Office 720 Laurel Ave., Butte Falls, Oregon. The meeting provided virtual access to the public, via Zoom & YouTube.
- ROLL CALL:** Present: Katie Misfeldt, Mark Carlton, Dan Murphy, Aaron Worman
- ADMINISTRATION:** Dr. Phil Long  
Karina Ferre  
Racheal Aiken (via Zoom)
- SECRETARY:** Julie Freeman (via Zoom)
- TECHNOLOGY:** Catherine Cogdill
- PUBLIC:** Ben DeCarlow, Chris Mathas
- CALL TO ORDER:** Board Chair Katie Misfeldt called the meeting to order at 6:04 p.m.
- PLEDGE OF ALLEGIANCE:** Mrs. Misfeldt led the Pledge of Allegiance.
- ELECT VICE CHAIR:** Mr. Carlton made a motion to nominate Mr. Murphy as Board Vice Chair. Mr. Worman seconded. 4 aye votes. 0 opposed.
- APPROVE AGENDA:** Mr. Murphy made a motion to approve the agenda as presented. Mr. Carlton seconded. 4 aye votes, 0 opposed.
- CONSENT AGENDA/ MINUTES:** Mr. Carlton made a motion to approve the minutes of the regular board meeting of August 8, 2022. Mr. Worman seconded. 4 aye votes, 0 opposed.
- NATURAL RESOURCE CENTER:** Mr. DeCarlow presented a flyer & report regarding activities and updates at the NRC. Mr. DeCarlow's presentation included grades 6-12 summer work projects, the current elective classes offered at the high school on the NRC campus and the elementary school participation at the NRC. Mr. DeCarlow shared that all the lessons at the NRC aligned to the Next Generation Science Standards. He also shared that the Grey Family Foundation funded the curriculum work behind it through a grant. Mr. DeCarlow stated that this would serve a dual purpose once the NRC becomes an official Outdoor School Facility.

Mr. DeCarlow, stated that contractors had been finishing up some uncompleted projects in the yellow and orange houses. Mr. DeCarlow invited board members to ask questions. The board members thanked Mr. DeCarlow for his report.

SUPERINTENDENT  
REPORT/UPDATES:

**Enrollment:** Dr. Long reported that enrollment was at 209 students as of Sept. 8, 2022.

**Updates:** Dr. Long shared that the third and fourth grade would be a blended class for the 2022-2023 school year. Mrs. Ferre reported that two support teachers would be helping to ensure that core subjects are covered in both grades. Dr. Long shared that Mrs. Powell and Mrs. DeCarlow would be stepping up to help in this area. He stated that Mrs. DeCarlow would be shifting from a half time E.A. to a full time teacher for the 2022-2023 school year. He stated that Mrs. DeCarlow would be helping in the third/fourth grade and with helping with the large Special Education caseload. Dr. Long also stated that additional E.A.'s would be need to help support programs and staff for the 2022-2023 school year.

**Elementary Seismic Update:** Dr. Long reported that the elementary seismic project and additional safety updates were near completion. Dr. Long stated that he was very pleased with the project and the safety upgrades.

**More Updates:** Dr. Long shared with the board members that there was a recent report of a possible safety concern within the district. Dr. Long stated that there were concerns from parents regarding a potential safety issue involving students. Dr. Long reported that he had investigated the allegations and had contacted all parties involved. He stated that he had also contacted the Jackson County Sheriff department, who had followed up on the reporting. Dr. Long stated that the issue had been resolved and that he had sent a message out to parents.

Dr. Long thanked Mr. Carlton for his help with excavating the area for the new swing set. He stated that they were looking for volunteers to help set up the new swing set.

**Review of Payments:** Board members reviewed the expenditure report and asked for clarification on various expenditures. Mrs. Aiken provided answers.

**Financial Summary:** Mrs. Aiken provided the board with the current financial reports and was able to answer questions presented by the board. Mrs. Aiken reported that the auditors would be presenting a summary of the audit for the board in November.

**Charter School Updates:** Mrs. Ferre presented a report on the happenings at the elementary school. She shared that she was getting to know the staff and students at the elementary and felt that things were going well. Dr. Long shared the various activities that the high school students and staff had been working on. Mrs. Ferre and Dr. Long presented staff tee shirts to the board members.

**ESSA/Site Council/Parent Involvement:** Mrs. Freeman stated that she was working on Title budget narratives. She also stated that she had attended the summer OSBA conference via Zoom in August and would be sharing some information she had obtained with the board.

**Butte Falls Community Partnership:** Mr. Murphy stated that The Landing was looking for a replacement for the Program Director position and that the pre-school had started. Dr. Long shared that Mrs. Chavez & Ms. Ellis had worked together on a pre-K enrichment program during the summer. He also shared that the school was able to use the meeting room at The Landing for the Positive Discipline training in August. Dr. Long stated that he appreciated the partnership with The Landing.

Public Comment: None

OLD BUSINESS: None

**NEW BUSINESS:** **New Board Member:** The board members and administration discussed moving forward with appointing a member to position 3 of the board of directors. The board agreed to open the position, take applications and proceed with interviews at the next board meeting. The board agreed to make a final decision at the November board meeting. Mrs. Misfeldt made a motion to open the Butte Falls School Board position #3, interview applicants at the October board meeting and make a selection at the November board meeting. Mr. Carlton seconded. 4 aye votes, 0 opposed.

**OSBA Elections:** Dr. Long stated that there was a seat available on the OSBA board and asked if any of the members were interested. Mr. Carlton stated that he was interested. Mrs. Misfeldt made a motion to nominate Mr. Carlton for a seat on the OSBA board. Mr. Worman seconded. 4 aye votes, 0 opposed

**PERSONNEL:** **2022-2023 Extra Duty Hires:** Dr. Long presented a list of extra duty hires for the 2022-2023 school year. (attachment a) Mrs. Misfeldt made a motion to approve the extra duty hires as presented. Mr. Murphy seconded. 4 aye votes, 0 opposed.

**Hire L.A. Teacher:** Mrs. Misfeldt made a motion to hire Tonya Noon-Toledo for the 2022-2023 school year. Mr. Murphy seconded. 4 aye votes, 0 opposed.

**COMMENTS/  
FUTURE ITEMS:**

**Mrs. Misfeldt:** Mrs. Misfeldt stated that the administration has done a great job. She also stated that she would love to see some of the parent involvement activities return this year.

**Mr. Carlton:** Mr. Carlton asked if there was any new information on volunteer requirements. Dr. Long stated that nothing had changed and that volunteers still were required to have vaccinations or religious or medical exemptions. He stated that vaccinations/exemptions were not required for visitors.

Mr. Carlton asked if the board meetings could be in person again. Mr. Carlton made a motion to open the board meetings to in person attendance. Mr. Worman seconded. 3 aye votes, 1 opposed (Mr. Murphy).

**Mr. Worman:** Mr. Worman commented that he felt that board members should treat other board members with respect, even if they disagree.

**Mr. Murphy:** Mr. Murphy asked if a student was bullied, could they defend themselves without getting in trouble. He stated that this was not a student from the Butte Falls School District. Dr. Long stated that he would need more information to answer the question.

**Dr. Long:** Dr. Long commented that he would like to recognize Mr. Nelson at the September or October board meeting.

**ADJOURNMENT:** With no further business, the regular meeting adjourned at 7:54 p.m. 4 aye votes, 0 opposed.