



Butte Falls School District #91

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OFFICIAL MINUTES OF REGULAR SCHOOL BOARD MEETING MONDAY JANUARY 11, 2021

- DATE/TIME/PLACE:** A meeting of the School Board of Butte Falls School District 91 was held on Monday January 11, 2021 at 6:00 p.m. in elementary gym, 239 Main Street, Butte Falls, Oregon. The meeting followed the emergency procedures for public meetings. Virtual access to the public, via Zoom was provided.
- ROLL CALL:** Present: Steve Nelson, Stephanie Pitts, Mark Carlton, Dan Murphy
Aaron Worman (via Zoom)
- ADMINISTRATION:** Dr. Phil Long, Dianne Gorman
Racheal Aiken (via Zoom)
- SECRETARY:** Julie Freeman (via Zoom)
- PUBLIC:** See attached Zoom List
- CALL TO ORDER:** Board Chair Steve Nelson called the meeting to order at 6:02 p.m.
- PLEDGE OF ALLEGIANCE:** Mr. Nelson led the Pledge of Allegiance.
- APPROVE AGENDA:** Mr. Carlton made a motion to approve the agenda. Mr. Murphy seconded. 5 ayes, 0 opposed.
- CONSENT AGENDA/
MINUTES:** Mr. Carlton made a motion to approve the minutes of the December 14, 2020 board meeting. Mr. Murphy seconded. 5 ayes, 0 opposed.
- SUPERINTENDENT REPORTS:**
- School Board Recognition Month:** Dr. Long presented board members with a certificate of appreciation and read aloud the proclamation from the office of the governor. Dr. Long thanked the board for their service to the district and the community. The staff provided edible goodies as a thank you for the board members.
- Natural Resource Center:** Dr. Long reported that Mr. Mathas continued making progress on projects at the N.R.C. and would present a report at the February school board meeting.
- Enrollment:** Dr. Long shared that enrollment was at 236 students at the end of December.

Dr. Long stated that he and Mrs. Gorman had been working on updating the 2020-2021 Operational Blueprint for Re-Opening. He stated that he would bring more information to the Feb. 8, 2021 school board meeting.

REVIEW OF
PAYMENTS:

Board members reviewed the expenditure report and asked for clarification on various expenditures. Mrs. Aiken provided answers.

FINANCIAL
SUMMARY:

Mrs. Aiken provided the board with the current financial reports and was able to answer questions presented by the board. Mrs. Aiken stated she would be reclassifying the Covid charges within the next month and applying them to appropriate grants.

Mrs. Aiken also stated that she had completed the Estimate and Membership Counts for the 2020-2021 year. She also stated that she would be meeting with administration to begin the 2021-2022 budget process.

CHARTER SCHOOL/
STAFFING UPDATE:

Mrs. Gorman shared the latest addition of the Butte Falls Bulletin and highlighted many of the special events students had been doing, such as selling tee shirts, photo contests, attendance celebrations, and various other fun activities. She also shared that a district student had won a regional contest for a drug free poster they submitted.

Mrs. Gorman presented the results of the fall parent survey to board members. Some of the survey questions included quality of teaching, course availability, access to teacher, academic advising, rigor and social/emotional learning. Mrs. Gorman shared that there were counselors available for students and that a staff member had been assigned to help coordinate students with counselors. Mrs. Gorman also included comments from the survey for board members to read. Mrs. Gorman presented both middle school and high school sports interest surveys.

Mrs. Gorman stated that she would present an attendance report at the February board meeting.

ESSA/SITE
COUNCIL/PARENT
INVOLVEMENT:

Mrs. Freeman reported that the Title carryover budget narratives had been submitted and that she was working on a community engagement virtual meeting for families.

BUTTE FALLS
COMMUNITY
SCHOOL
PARTNERSHIP:

Mr. Murphy stated that the pre-school was operating within the state guidelines and worked under the Office of Child Care and not ODE.

PUBLIC COMMENT:

Dr. Long stated that he had asked for parents to send comments to Feedback@buttefalls.k12.or.us. He shared that the link is the primary way of people to comment and respond with feedback and/or comments. Dr. Long presented a copy of the feedback link comments to board members.

Rob Clark & Katie Misfelt commented on their concerns and clarification about students returning to school.

OLD BUSINESS:

School Reopening Options & Schedule Adjustments for the Coming Months: Dr. Long presented a report regarding the recent changes concerning the re-opening of schools. He stated that in December the legislators had met for a special session concerning Covid and had passed a law around liability. He shared that days later, the Governor changed the directive around required metrics to advisory metrics. Dr. Long explained that the underwriters advice was that districts would need to comply with all the metrics, and if they chose not to, they would have to accept the liability.

Dr. Long clarified that schools throughout Oregon would not be re-opening as per pre-Covid era, but would be moving towards a hybrid model and continuing CDL for those families that chose to do so.

Dr. Long informed the board, that the Oregon Dept. of Education would release new metrics on January 19th, 2021, which would allow the district to revise on site class schedules and re-opening guidelines.

Dr. Long's recommendation to the board, as to protect both stability and predictability, would be to continue with CDL through the third quarter, but as risk factors declined, this could be readjusted to include limited in person instruction.

Dr. Long acknowledged that both Covid and the September wild fires had an adverse effect on students and families and the district as a whole. He shared that the district had increased the availability for counseling services for students.

Dr. Long also shared that he was looking into vaccines for the staff and that ODE will be providing additional CARES funding to help students and schools. He also shared that BFSB was the only district in Jackson County that has increased in enrollment during CDL.

Mr. Nelson provided time for board members comments and feedback. The board came to a consensus to conduct a parent survey and come up with positive constructive ideas to help re-opening efforts.

Service Agreement with ZCS Engineering for Elementary Seismic Rehabilitation Grant Project: Dr. Long stated that this was a follow up to the work the board did in the fall and for the planning support ZCS will provide. He stated that he had sent the agreement to the attorney for approval. Mr. Carlton made a motion to accept the service agreement with ZCS Engineering and Butte Falls School District for the Elementary Seismic Rehabilitation Grant. Mr. Murphy seconded. 5 ayes, 0 opposed.

Plan of Action for Butte Falls School District # 91: Dr. Long reminded the board members that Plan of Action reflected on the 2019-2020 audit findings and this was a plan to rectify the findings. Mr. Murphy made a motion to accept the Plan of Action for Butte Falls School District # 91. Mr. Carlton seconded. 5 ayes, 0 opposed.

Updated 2020-2021 District Calendar: Mr. Carlton made a motion to approve the updated 2020-2021 District Calendar. Mr. Murphy seconded. 5 ayes, 0 opposed.

Elementary Seismic Project Intent to Award/Motion to Ratify the Decision of the Committee: Dr. Long shared that the Contract Review Committee had met to review the architectural & engineering proposals for the elementary seismic grant. The committee determined that ZCS was the strongest applicant. Mr. Carlton made a motion to approve the award of the architectural/engineering for the seismic retrofit at the elementary school to ZCS. Mr. Murphy seconded. 5 ayes, 0 opposed.

NEW BUSINESS: **RFP for CM/CG for the Elementary Seismic Rehabilitation Grant Project:** Mr. Worman made a motion to accept the exemption from competitive bidding Findings of Fact and pursue the use of CM/CG for the Elementary Seismic Rehabilitation Grant Project. Mrs. Pitts seconded. 5 ayes, 0 opposed.

Purchase of District Maintenance Truck: Dr. Long presented the specifications of the new maintenance truck he would like authorization to purchase. The truck is a 2021 F-150 4x4 truck. Mr. Carlton made a motion to purchase the truck as described by Dr. Long not to exceed \$33,000.00. Mrs. Pitts seconded. 5 ayes, 0 opposed.

PERSONNEL: **High School Volleyball Coach** - Dr. Long stated that Jason Haskell would be coaching high school volleyball once sports resumed. He also stated Mr. Haskell's wife would be his volunteer assistant coach.

**COMMENTS/
FUTURE
ITEMS FROM
THE BOARD:**

Mr. Nelson: Mr. Nelson commented that we are dealing with difficult times and decisions and thanked everyone.

Mrs. Pitts: Mrs. Pitts commented that we were dealing with tough times and was glad the board came to a decision to conduct a survey and who we need to survey.

Mr. Murphy: Mr. Murphy asked if at the next meeting they could discuss using cell phones during board meetings.

Mr. Carlton: Mr. Carlton thanked everyone for their efforts.

Mr. Worman: Mr. Worman applauded the efforts of the administration during these difficult times and would wait to hear the survey results. He also offered advice for a clearer audio Zoom meeting.

Mr. Long reminded parents to send comments and feedback to:
Feedback@buttefalls.k12.or.us

ADJOURNMENT: With no further business, the regular meeting was adjourned at 8:23 p.m.
5 ayes, 0 opposed.