



Butte Falls School District #91

P.O. Box 228 • 720 Laurel Ave • Butte Falls, OR 97522

(541) 865-3563 • Fax (541) 865-3217

Accredited by Northwest Accreditation Commission

OFFICIAL MINUTES OF SCHOOL BOARD MEETING

MONDAY DECEMBER 16, 2019

- DATE/TIME/PLACE:** A meeting of the School Board of Butte Falls School District 91 was held on Monday December 16, 2019 at 6:00 p.m. in the district office meeting room, 720 Laurel Avenue, Butte Falls, OR.
- ROLL CALL:** Present: Stephanie Pitts, Steve Nelson, Dan Murphy, Mark Carlton, Aaron Worman
- ADMINISTRATION:** Dr. Phil Long, Dianne Gorman
- SECRETARY:** Julie Freeman
- PUBLIC:** Roni Burg, Chris Mathas
- CALL TO ORDER:** Board Chair Stephanie Pitts called the meeting to order at 6:03 p.m.
- PLEDGE OF ALLEGIANCE:** Mrs. Pitts led the Pledge of Allegiance.
- APPROVE AGENDA:** Agenda Corrections:
6.4 Personnel Add: MOU Wage Placement of an Employee
Mr. Nelson made a motion to approve the agenda as amended. Mr. Murphy seconded. 5 aye votes, 0 opposed.
- CONSENT AGENDA/ MINUTES:** Mr. Carlton noted that under personnel Kari Long should be Kari Carlton and Dr. Long noted that under new business M.O.U. should be memorandum of understanding not understating.

Mr. Carlton made a motion to approve the minutes of the November 18, 2019 as amended. Mr. Murphy seconded. 5 aye votes, 0 opposed.
- GUEST SPEAKER:** None
- BUTTE FALLS CHARTER SCHOOL NATURAL RESOURCE CENTER:** Mr. Mathas reported that he was working on various grants for the N.R.C. He also reported that he was talking to the neighboring landowner about an easement onto the property.

He stated that the classrooms were coming along nicely and should be ready to use for the second semester. He also stated that he had been working with College Dreams to help continue funding for students to work during the summer at the N.R.C.

**SUPERINTENDENT
REPORT:**

Enrollment Report – Dr. Long shared that the enrollment numbers as of November 30, 2019 were 228 students.

Student Success Act/Continuous Improvement Planning – Dr. Long presented a copy of the Butte Falls School District/Charter School Continuous Improvement Plan. He shared that the C.I.P. will align with other ongoing grants, the Student Success Act grant, along with the five - year plan for the district. He stated that the S.S.A. grant focused on equity, diversity and inclusion, and would require board approval. He shared that administration would be meeting with a team from SOESD that can help provide technical assistance to the district to meet all the requirements of the grant.

H.A.S.S. Plan – Dr. Long stated that he would be bring the Healthy and Safe Schools Plan to the board for approval after it is approved by the state.

**REVIEW OF
PAYMENTS:**

Board members reviewed the expenditure report and asked for clarification on various expenditures. Mrs. Aiken provided answers.

**FINANCIAL
SUMMARY:**

Mrs. Aiken provided the board with the current financial reports and was able to answer questions presented by the board.

**CHARTER SCHOOL/
STAFFING UPDATE:**

Mrs. Gorman presented a report of the events of the charter school and provided board members with an elementary and high school list of dates and events. She also shared where money from the Absenteeism and Measure 98 grants were being expended. She stated that the money is used towards helping create a sense of community and belonging and help keep students in school.

Mrs. Gorman also shared that C.L.C.A. has invited B.F.S.D. to participate in their Disneyland trip in April. Butte Falls would be providing a bus and chaperones. Mrs. Gorman provided a flyer to the board members outlining the trip and costs for students.

Mr. Worman made a motion to approve out of state travel for students to attend Disneyland trip with C.L.C.A. on April 19-23, 2020. Mr. Nelson seconded. 4 aye votes, Mark Carlton opposed.

Mr. Nelson asked that in the future, board members have more advanced notice of items that need board approval.

Mrs. Gorman presented a written report on the Natural Resources Curriculum at Butte Falls Charter School 2019-2020.

**ESSA/SITE
COUNCIL/PARENT
INVOLVEMENT:**

Mrs. Freeman reported that the Title I budget narrative had been approved, giving the district 100% access to Title I funding.

BUTTE FALLS
COMMUNITY
SCHOOL

- PARTNERSHIP:** Mr. Murphy reported that they had 23 pre-school students and The Landing was accepting recyclable bottles and cans to help pay for some of the pre-school expenses. He also stated that The Landing offers various services and access to resources and a list was included in this month's Bulletin.
- PUBLIC COMMENT:** Roni Burg volunteered to help with the middle school girls basketball team practices until a coach was hired. Mrs. Gorman thanked Mrs. Burg and said she would let the athletic director know.
- OLD BUSINESS:** **Board Evaluations:** Mrs. Pitts led the board through the OSBA Board Self Evaluation process of 11 standards. Members were asked to reflect on the standard, give it a rating, and as a team come up with a composite agreement.
Standard 1: Leadership: Mission and Goals - 2.1
Standard 2: Policy & Governance - 2.2
Standard 3: Community Relations: 2.3
Standard 4: Cultural Responsiveness & Education Equity - 2.2
Standard 5: Accountability & Performance Monitoring: - 2.2
Standard 6: Board Operations/Meetings - 2.8
Standard 7: Board Operations/Board Member Communications - 2.8
Standard 8: Board Operations/Board-Staff Relations - 3
Standard 9: Board Operations/Board-Supt. Relations - 3
Standard 10: Values, Ethics & Responsibility for Self - 2.4
Standard 11: Board Systematic Improvement - 1.7
Mr. Worman left the meeting at 7:29.
Dr. Long noted that all scores had increased since the last board evaluation.
- NEW BUSINESS:** **School Board Members as Mandatory Reporters:** Dr. Long shared with the board that as of January 1, 2020 school board members would become mandatory reporters for child abuse and neglect. Dr. Long encouraged board members to partake in the online training available on the O.S.B.A. website.
- School Board Background Checks:** Mr. Nelson stated that he heard that school board members would need to have background checks sometime in the future. Dr. Long said he was unaware of this requirement at this time, but he would look into it.
- PERSONNEL:** **X-Duty Coaches:** Dr. Long reported the recent extra-duty hires where Marissa Rodgers as Cheer Coach & Devin Price as Assistant High School Boys Basketball Coach.
- Harry Hedrick Post Retirement Employment Contract:** Dr. Long shared Mr. Hedrick's retirement letter and recommended the board approve his resignation/retirement and authorize a post retirement contract. Mr. Nelson made a motion to approve the resignation/retirement for Harry Hedrick, effective Jan. 1, 2020 and approve a post retirement employment contract through June 30, 2020. Mr. Murphy seconded. 4 aye votes, 0 opposed.

Sick Leave Request: Dr. Long read letter that came from OSEA Chapter member Veronica Burg requesting permission for OSEA members to transfer leave for an employee. The letter stated that currently there is a need of 59.5 hours, and an additional 68 hours for any unexpected time needed. Members would transfer, one time only, up to 4 days of sick leave to a colleague, provided their accumulated leave does not drop below 150 hours.

Mr. Carlton made a motion to approve the sick leave transfer request by Veronica Burg, for a one time only 59.5 hours and an additional 68 hours for unexpected time, up to 4 days sick leave provided their accumulated leave does not drop below 150 hours. Mr. Murphy seconded. 4 ayes. 0 opposed.

M.O.U. Wage Placement of Employee: Mr. Carlton made a motion to enter into a memorandum of agreement with the association to recognize the three years of experience of Ms. Long and place her at a step 9. Mr. Murphy seconded. 4 ayes. 0 opposed.

**EXECUTIVE
SESSION:**

Chairperson Stephanie Pitts placed the board into executive session at 8:17 p.m., under ORS 192.660(2)(d) "labor negotiations" and 192.660(2)(i) "review/evaluate superintendent performance".

OPEN SESSION:

Chairperson Stephanie Pitts took the board out of executive session and placed the board into open session at 8:42 p.m.

**COMMENTS/FUTURE
ITEMS FROM
THE BOARD:**

Mr. Nelson: none

Mr. Murphy: Mr. Murphy asked if it would be possible to purchase a strip of land for an easement onto the NRC instead of having an easement agreement. Dr. Long said he would look into it.

Mr. Carlton: none

Mrs. Pitts: none

ADJOURNMENT:

With no further business, the regular meeting was adjourned at 8:46 p.m.