



Butte Falls School District #91

P.O. Box 228 • 720 Laurel Ave • Butte Falls, OR 97522

(541) 865-3563 • Fax (541) 865-3217

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UNOFFICIAL MINUTES OF THE REGULAR SCHOOL BOARD MEETING MONDAY MARCH 14, 2022

- DATE/TIME/PLACE:** A meeting of the School Board of Butte Falls School District 91 was held on Monday March 14, 2022 at 6:00 p.m. at the District Office 720 Laurel Ave., Butte Falls, Oregon. Virtual access to the public was provided, via Zoom and available for viewing on YouTube.
- ROLL CALL:** Present: Katie Misfeldt (via Zoom), Steve Nelson (via Zoom), Mark Carlton, Dan Murphy, Aaron Worman (via Zoom)
- ADMINISTRATION:** Dr. Phil Long
Racheal Aiken (via Zoom)
- SECRETARY:** Julie Freeman (via Zoom)
- TECHNOLOGY:** Catherine Cogdill
- PUBLIC:** None
- CALL TO ORDER:** Board Chair Katie Misfeldt called the meeting to order at 6:01 p.m.
- PLEDGE OF ALLEGIANCE:** Mrs. Misfeldt led the Pledge of Allegiance.
- APPROVE AGENDA:** Mr. Nelson made a motion to approve the agenda with the addition of 5.7 New Business: Grant Approval for Gordon Ellis Foundation Grant - ACTION and 5.8 New Business: COVID Hazard Pay - ACTION. Mr. Murphy seconded. 5 aye votes, 0 opposed.
- CONSENT AGENDA/ MINUTES:** Mr. Carlton made a motion to approve the minutes of the regular board meeting of February 14, 2022 and Listening Session of 2.28.22. Mr. Murphy seconded. 5 aye votes, 0 opposed.
- SUPERINTENDENT REPORT/UPDATES:**
- Covid Update:** Dr. Long reported that he was working on the budget process and the district was still seeking community members interested in being on the budget committee. He also shared that the district would be looking at some staffing changes in the upcoming year and wanted to thank those employees that would be moving on for their dedication to the students of Butte Falls Charter School.
- Dr. Long shared that the first day of optional mask wearing went well and students were respectful to individual choices.
- Dr. Long stated that he appreciated the increased communication that had been taking place in the last several weeks with parents and patrons.

BUTTE FALLS
CHARTER SCHOOL
REPORT/UPDATES:

Enrollment: Dr. Long reported that enrollment was at 183 students at the end of February.

NRC: Dr. Long shared that there were a number of activities that would be taking place at the NRC this spring, including a cleanup day, an Earth Day event, Prom and an Open House. He shared he was working with the marketing consultant to help promote new patrons to the district.

Sports: Dr. Long reported that there was a middle school track program, and had learned that SOMSAC was allowing 5th graders to practice, but not to play.

Charter School Charter: Dr. Long reported that he had started the review of the Charter School Charter coming up for renewal in June of 2022.

REVIEW OF
PAYMENTS:

Board members reviewed the expenditure report and asked for clarification on various expenditures. Mrs. Aiken provided answers.

FINANCIAL
SUMMARY:

Mrs. Aiken provided the board with the current financial reports and was able to answer questions presented by the board.

Mrs. Aiken reported that the budget was remaining steady and 23% under budget. She stated that the figure reflects the ESSER grant funding of two teaching and two classified positions.

Mrs. Aiken stated that she had received the 2022/2023 State School Fund estimate. She reported that due to loss of enrollment and adjusted ADM the amount was \$275,000 less than planned on. She also reported that the dollar amount could have been potentially up to \$400,000, but adjustments were made due to the loss of enrollment statewide.

COUNCIL/PARENT
INVOLVEMENT:

Mrs. Freeman reported the Site Council/Parent Involvement had met on March 9th, 2022 to share information about grants and the Title I program. Mrs. Misfeldt shared ideas that parents would like to see happen this spring and into next year. Mrs. Misfeldt shared that the next meeting would be on April 6th at 6:00 p.m. and would be a Zoom meeting.

BUTTE FALLS
COMMUNITY
SCHOOL
PARTNERSHIP:

Mr. Murphy stated that The Landing was still providing a pre-school program, the food pantry was open every 2nd and 4th Friday of the month and there were vacant board positions available if anyone was interested.

PUBLIC
COMMENT:

Dr. Long stated that he had not received any requests to speak, but had received a letter from Mrs. Emily Goettel thanking the board and administration for the Listening Session opportunity and urged them to get volunteers back into the schools.

OLD BUSINESS:

Changes in State COVID Requirements: - Dr. shared the March 2nd Ready Schools, Safe Learners Resiliency Framework for the 2021-2022 School Year, effective date, March 11, 2022. He stated that it outlines the changes from the previous version, most notably the ability to no longer require masks in school.

Dr. Long stated that the state's expectation is to keep other safety protocols in place, such as distancing, handwashing etc. He stated that the school would slowly bringing back volunteers and was looking forward to having parents back on campus. Dr. Long shared that he spoke with First Student manager in Medford and received confirmation that bus drivers also have the choice of wearing a mask while driving.

Board members allowed time to discuss the new Resiliency Framework and ask questions.

Dr. Long also shared that there would be a cleanup day at the NRC on Friday April 1st and encouraged parent volunteers and student volunteers in fifth grade and up to attend. He stated that he would be getting a newsletter out to the public in the near future.

Dr. Long thanked the board members for taking the time to attend the Listening Session on February 28th.

Community Listening Session: Mrs. Misfeldt opened the floor for discussion on the of the Listening Session on February 28, 2022. Members were given the opportunity to provide input on the Listening Session.

Dr. Long shared a petition from parents and community members addressing discipline within the Butte Falls Charter School. Dr. Long stated that he was recently made aware of the discipline chart that was posted on the website was one for the 2019-2020 school year and did not reflect the current discipline procedures. He shared the 2019-2020 elementary discipline chart and noted that the chart reflected laws put into place concerning students in grades K-5 and reflected the distance learning era. Dr. Long presented the updated/revised Elementary Discipline Chart aligned with state laws, along with High School Discipline Chart. Dr. Long welcomed parents to provide feedback to him on this matter.

OSBA: Dr. Long referred to the pamphlets from OSBA (Oregon School Board Association) and PACE (Property and Casualty Insurance Provider) provided in the board packets. He stated that only a handful of larger schools in Oregon do not belong to OSBA. Dr. Long noted that PACE does not have employees and functions as a risk insurance pool.

Mrs. Aiken shared the cost and benefits the district currently utilizes. She stated that the district pays \$73,320 which give the district vehicles, buildings, volunteer, cyber insurance, risk management, unlimited legal service, plus numerous other services. She also shared that the district receives an equity payment of around \$5,000 per year.

Board members were given the opportunity for discussion on OSBA and PACE.

NEW BUSINESS:

Safety Improvements Elementary Campus: Dr. Long presented the board with a diagram created from ZCS Engineering and Architecture, outlining further safety improvements that he recommended for the elementary campus. He shared that the elementary seismic project was approximately 70% complete and the additional safety improvements would include bringing the elementary campus to be ADA compliant. Dr. Long noted several tripping and safety hazards that would be eliminated in the proposed project along with an aesthetically attractive fencing and gates. Dr. Long stated that the project would include replacement of the blacktop where the buses used to pull in. Dr. Long made a recommendation to correct the safety hazards and remove the ADA liabilities. He stated that the project would cost \$435,000, and with flexibility in the general and federal funds the cost could be covered.

Mrs. Aiken shared the strategic plan to utilize general and federal funds to fund the project. She stated that some line items of the SIA and ESSER funds would have to be reallocated to the campus safety line item. Mrs. Aiken stated that the SIA and ESSER funding would have to be approved through ODE and the project was contingent upon the funding of the grants.

Mr. Worman made a motion to authorize reallocation of the general fund budget resources as described and directing the Superintendent to move forward to secure the reallocation of grant funds to complete the funding for the safety renovations. Once accomplished the board authorizes the Superintendent to pursue an amendment to the contract with Vitus Construction finalizing the terms of the work. Mr. Murphy seconded. 5 aye votes, 0 opposed.

2022-2023 District Calendar: Mr. Murphy made a motion to approve the 2022-2023 District Calendar. Mr. Nelson seconded. 5 aye votes, 0 opposed.

2022-2023 Board/Budget Calendar: Mrs. Misfeldt made a motion to adopt the 2022-2023 Board/Budget calendar. Mr. Murphy seconded. 5 aye votes, 0 opposed.

Butte Falls Budget Committee Member: Mrs. Misfeldt made a motion to approve Barbara Sunny Milton as a Budget Committee member. Mr. Nelson seconded. 5 aye votes, 0 opposed.

SOESD Budget Committee Member: Mr. Carlton made a motion to approve Dr. Long to serve on the SOESD Budget Committee. Mr. Murphy seconded. 5 aye votes, 0 opposed.

Board Policies Section A/B First Reading: Dr. Long presented section A/B of the school board policy manual for the school boards first reading: Please see attachment 1 of the policies included in the first reading.

Grant Request Gordon Elwood Foundation: Dr. Long shared a request from Mr. Mathas to apply for a grant from the Gordon Elwood Foundation for \$10,000 to renovate two upstairs bedrooms at the NRC for homeless student shelters. Mr. Murphy made a motion to approve the request to apply for the Gordon Elwood Foundation for the student homeless project for \$10,000. Mrs. Misfeldt seconded. 5 ayes, 0 opposed.

COVID Hazard Pay: Mrs. Misfeldt proposed a hazard pay for the Butte Falls Charter school staff that had worked diligently through all of the changes, mandates and hazards of working through the Covid era in the last two years. Aaron made the motion to approve Covid Hazard Pay for employees of Butte Falls School District at \$20.00 per month, with the district covering the associated payroll cost. Mr. Nelson seconded. 4 aye votes (Mrs. Misfeldt, Mr. Nelson, Mr. Murphy, Mr. Worman), 1 abstain (Mr. Carlton).

PERSONNEL:

Annual Renewal, Non-Renewal, Contract Extensions and Non- Extensions of Teachers and Administrators as required by Oregon Revised Statutes: Dr. Long presented a list of probationary teachers, teachers moving from probationary to contract status & teachers with two-year contract extensions. Dr. Long stated that Dr. Laurel Pederson and Mr. Sean Young had given their resignations as of the end of the 2021-2022 school year. Mr. Carlton made a motion to approve the annual renewal, non-renewal, contract extensions and non-extension of teachers and administrators as presented. Mr. Murphy seconded. 5 aye votes. 0 opposed.

**COMMENTS/
FUTURE ITEMS:**

Mr. Carlton: Mr. Carlton commented that he would continue advocating for opening the board meetings to the public. Mr. Carlton also stated that he stated will continue to bring the values and concerns from the part of the public he represents. He stated that he appreciates the five member board and different opinions, and will respect the vote of the board and appreciates everyone's efforts.

Mrs. Misfeldt: Mrs. Misfeldt thanked the teachers, board and administration for their hard work. She commented that she was sad about the resignations, but wished the best for the teachers moving on. Mrs. Misfeldt stated that she would like to see more parent involvement before school ends.

Dan Murphy: Mr. Murphy asked about the marketing plan. Dr. Long stated that he was working with marketing consultant and would be scheduling an open house sometime in May. Mr. Murphy asked Mr. Carlton to provide the board with copies of the memos he mentioned earlier in the meeting. Mr. Murphy commented that he did not agree with Mr. Carlton that the education system or the board was a political entity. He also commented that Mr. Carlton's statement from the last board meeting stating that no children had died of Covid was incorrect.

ADJOURNMENT: With no further business, the regular meeting was adjourned at 8:47 p.m. 5 aye votes, 0 opposed.