



Butte Falls School District #91

P.O. Box 228 • 720 Laurel Ave • Butte Falls, OR 97522

(541) 865-3563 • Fax (541) 865-3217

Accredited by AdvancED

OFFICIAL MINUTES OF THE REGULAR SCHOOL BOARD MEETING MONDAY APRIL 11, 2022

- DATE/TIME/PLACE:** A meeting of the School Board of Butte Falls School District 91 was held on Monday April 11, 2022 at 6:00 p.m. at the District Office 720 Laurel Ave., Butte Falls, Oregon. Virtual access to the public was provided, via Zoom and available for viewing on YouTube.
- ROLL CALL:** Present: Katie Misfeldt (via Zoom), Steve Nelson (via Zoom), Mark Carlton, Dan Murphy. Aaron Worman (absent)
- ADMINISTRATION:** Dr. Phil Long
Racheal Aiken (via Zoom)
Dianne Gorman
- SECRETARY:** Julie Freeman (via Zoom)
- TECHNOLOGY:** Catherine Cogdill
- PUBLIC:** None
- CALL TO ORDER:** Board Chair Katie Misfeldt called the meeting to order at 6:00 p.m.
- PLEDGE OF ALLEGIANCE:** Mrs. Misfeldt led the Pledge of Allegiance.
- APPROVE AGENDA:** Mr. Murphy made a motion to approve the agenda. Mr. Carlton seconded. 4 aye votes, 0 opposed.
- CONSENT AGENDA/
MINUTES:** Mr. Carlton made a motion to approve the minutes of the regular board meeting of March 14, 2022. Mr. Nelson seconded. 4 aye votes, 0 opposed.
- SUPERINTENDENT
REPORT/UPDATES:**
- Enrollment:** Dr. Long reported that enrollment was at 184 students at the end of March.
- Inclement Weather:** Dr. Long stated that he anticipated that there may be a day or two of late starts with the weather outlook, and stated that the goal was to always try to hold school when the students could get to school safely.
- Marketing:** Dr. Long shared that he was moving on with the implementation of the marketing plan, along with other projects the students were working on with Mr. Mathas. He stated that he hoped these efforts would help raise the profile of Butte Falls Charter School with the ultimate goal of bringing enrollment up.
- Language Arts Curriculum Adoption:** Dr. Long shared that the elementary teachers had been focused on reviewing curriculum for Language Arts. He stated that it was time to adopt new

curriculum in this area and that funding will allow for this process to happen in grades K-8 this year and at the high school next year.

Open Teacher Positions: Dr. Long shared that there was a lot of movement in education with administration and teachers. He stated that he would be looking for teachers who want to work in a school that offers a Natural Resource curriculum and teaches core skills for students while applying those skills to real world settings.

BUTTE FALLS
CHARTER SCHOOL
REPORT/UPDATES:

Mrs. Gorman shared Dr. Long's monthly Newsletter. She also shared a flyer showing the many volunteers that came out on Career Day to share information on their businesses, including director Carlton who brought a mini excavator. Mrs. Gorman stated that it was a very fun day and a huge success.

Mrs. Gorman also shared that the students would be helping cleanup various areas around town and at the cemetery for Earth Day to help get ready for Heritage Day. Mrs. Gorman stated that students would be traveling the "Loop Tour" in May and touring the Hamman Ranch to see the progress after the Obenchain fire.

REVIEW OF
PAYMENTS:

Board members reviewed the expenditure report and asked for clarification on various expenditures. Mrs. Aiken provided answers.

FINANCIAL
SUMMARY:

Mrs. Aiken provided the board with the current financial reports and was able to answer questions presented by the board.

Mrs. Aiken reported that she had started receiving State School Fund estimates for next year and she had also received a first estimate of the 2020-2021 as a positive adjustment of \$49,627. Mrs. Aiken also stated the 2021-2022 anticipated adjustment was an additional \$189,000.

Mrs. Aiken reminded the board members that the 2022-2023 budget was starting a \$360,000 below the ending balance of 2021-2022 due to a decline in enrollment. She also stated that her and Dr. Long continue to work on the budget and urged members to reach out to anyone that might be interested in being on the budget committee.

Mrs. Aiken noted that the negative amount on the detailed report in supplies was due to an emergency connectivity purchase and would be reimbursed through a grant.

COUNCIL/PARENT
INVOLVEMENT:

Mrs. Freeman reported the Site Council/Parent Involvement had met on April 6, 2022 to discuss the Title I Parent Policy and Parent Plan along with the Wellness policy. Mrs. Freeman also reported that they had discussed various parent involvement ideas for the upcoming school year.

BUTTE FALLS
COMMUNITY
SCHOOL
PARTNERSHIP:

Mr. Murphy stated that The Landing was functioning as normal.

PUBLIC
COMMENT:

None

OLD BUSINESS:

Updated Ready Schools, Safe Learners Resiliency Framework: - Dr. Long shared that he had submitted the updated Ready Schools, Safe Learners Resiliency Framework for the 2021-2022 School Year, effective date, March 11, 2022, and that it had been approved. He stated that it outlines the changes from the previous version, most notably the optional mask choice. Dr. Long stated that he had left some recommendations in place such as the air filtration system, as it was a healthy practice. He stated that the Framework was posted on the school website.

Board Policies Section A/B Second Reading: Dr. Long stated that he had received feedback from the board members concerning Board Policies A/B as presented at the last board meeting. He stated that there was one policy that needed clarification. Policy BD-BDA - Board Meetings, a new policy, had an optional paragraph concerning weapons and firearms. He stated that the consensus of the policy committee and board members was to exclude the paragraph.

Mr. Murphy made a motion to approve the Board Policies Section A/B as presented at the previous board meeting (see attachment a) with modification to BD-BDA Board Meeting excluding the optional paragraph concerning weapons and firearms. Mr. Carlton seconded. 4 aye votes, 0 opposed.

Dr. Long stated that the approved policies would be sent to OSBA for reformatting and then posted to the website. He stated that a hard copy of the policies would also be available at the District Office.

NEW BUSINESS:

Resolution 22-07 Morris Family Foundation: Mr. Murphy made a motion to approve Resolution 22-07. Mr. Carlton seconded. 4 aye votes, 0 opposed.

Resolution 22-08 Teacher Appreciation Week May 2-6: Dr. Long and board members read aloud resolution 22-08 regarding Teacher Appreciation Week. Mrs. Misfeldt thanked the teachers for all their hard work. Mr. Carlton made a motion to approve Resolution 22-08. Mr. Murphy seconded. 4 aye votes, 0 opposed.

Revised Board/Budget Calendars: Mr. Carlton made a motion to change the publishing dates on the 2021-2022 & 2022-2023 Board/Budget Calendars. Mr. Murphy seconded. 4 aye votes, 0 opposed.

Board Policies Section C (Administration) and Section G (Personnel) First Reading: Dr. Long stated that the sections did not include all of the policies as he wanted to discuss some of them with the H.R. department. Dr. Long presented section C- General Administration & Section G - Personnel of the school board policy manual for the school boards first reading: Please see attachment b & c of the policies included in the first reading.

Dr. Long asked that members look over the policies and contact Dr. Long for any clarifications before the next board meeting in May.

New K-8 English Language Arts Curriculum Material Information: Dr. Long stated that the elementary staff had agreed on the Houghton Mifflin Harcourt Language Arts curriculum which met all requirements and aligned with state standards. He stated that information on the curriculum would be available on the school website.

PERSONNEL:

Dr. Long shared a letter of resignation from Mrs. Roni Burg. He stated that Roni had been with the district for many decades and had filled many roles during her time with the district. He stated that Ms. Roni had touched the lives of many students in the district and her time in the district has been much appreciated and she will be missed.

Dr. Long stated that he had also received a resignation letter from the 6th grade teacher Mrs. Bacon and thanked her time in the district. Mr. Carlton made a motion to accept the resignation of Candace Bacon as 6th grade teacher. Mr. Murphy seconded. 4 aye votes, 0 opposed.

COMMENTS/

FUTURE ITEMS:

Mr. Carlton: None

Mr. Nelson: None

Mr. Murphy: None

Mrs. Misfeldt: Mrs. Misfeldt commented that she would miss Ms. Roni very much and wished her the best. She also commented that her daughter would miss Ms. Bacon very much.

EXECUTIVE SESSION: Mrs. Misfeldt took the board into executive session ORS 191.660 (2)(d) at 6:59 p.m.

ADJOURNMENT: Mrs. Misfeldt took the board out of executive session at 7:23 p.m.
The Board meeting adjourned at 7:23 p.m. 4 aye votes, 0 opposed.