



Butte Falls School District #91

P.O. Box 228 • 720 Laurel Ave • Butte Falls, OR 97522

(541) 865-3563 • Fax (541) 865-3217

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OFFICIAL MINUTES OF THE BUDGET COMMITTEE MEETING

MONDAY MAY 3, 2021

DATE/TIME/PLACE: A meeting of the School Board of Butte Falls School District 91 was held on Monday May 3, 2021 at 6:00 p.m. in elementary gym, 239 Main Street, Butte Falls, Oregon, following the emergency procedures for public meetings. Virtual access to the public via Zoom & YouTube video/audio was provided.

CALL TO ORDER: Board Chair Steve Nelson called the meeting to order at 6:02 p.m.

Present: Steve Nelson, Dan Murphy, Mark Carlton, Stephanie Pitts (via zoom)

Absent: Aaron Worman

BUDGET COMMITTEE MEMBERS:

Present: John Huey

ADMINISTRATION: Present: Dr. Phil Long, Dianne Gorman, Racheal Aiken

SECRETARY: Julie Freeman (via Zoom)

TECHNOLOGY: Catherine Cogdill

PUBLIC: None

ACKNOWLEDGMENT OF OPEN BUDGET COMMITTEE POSITIONS:

Chairperson Steve Nelson declared that currently four of the Budget Committee positions were vacant establishing a quorum with those present.

ELECT OFFICERS: Mr. Murphy made a motion to appoint Mr. Huey as presiding officer. Mrs. Pitts seconded. 4 Ayes votes, 0 opposed.

BUDGET MESSAGE: Dr. Long read the budget message. The following is an outline of the budget message presented by Dr. Long.

Budget Assumptions:

- The state-wide base funding level for K-12 education will increase (1.11%) to 9.1 billion and account for increases in some of the roll-up costs (contract salary/wage increases, insurance, PERS, utilities, supplies/materials).

- The District will slightly increase the enrollment it experienced this year.
- Strategic Investments
- The District will proactively add additional staff and instructional materials.
- The District will continue to work to ensure sufficient reserve funds to provide for regular, planned curriculum adoptions and facilities maintenance.

Revenue Increase:

- Increased State School Fund and student enrollment

Expenditure Increases and Investments:

- Projected Wages and Salary Increases
- Public Employee Retirement System (PERS) Increases
- Health Insurance Costs
- Staffing Allocations
- Teaching/Technology Materials
- Food Services
- Transportation
- Safety
- Reserves

Priorities for Future Investments:

- Fencing Upgrades
- Increased Digital Monitoring
- Improved Exterior Lighting
- Improvement to the playground area
- Repair or Replacement of Walkways
- Reserve Funding to Provide for Scheduled Technology Upgrades
- Reserve Funding for Textbook Adoptions on the State Recommended Cycle
- Reserve Funding for Larger Capital Improvements to Ensure Roofing, Flooring, and Lighting Replacements

FINANCIAL REVIEW:

Mrs. Aiken directed the committee through a power-point presentation, explaining the roles and responsibilities of the Budget Committee and the following categories:

- Projected Revenue General Fund - \$4,073,009
- Projected Revenue Grants & Project Funds - \$2,144,349
- Projected Revenue Capital Improvements - \$2,647,627
- Unemployment Reserve - \$35,000
- Projected Expenditures - Salaries - \$1,838,400
- Projected Expenditures Payroll Costs - \$1,274,045
- Projected Expenditures - Purchased Services-\$420,149
- Projected Expenditures - Supplies and Materials-\$189,370
- Projected Expenditures - Dues and Fees -\$70,045
- Projected Expenditures - Transfers- \$165,000
- Projected Contingency & Unappropriated Funds-\$111,000
- Projected Capital Outlay - \$5,000

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Mrs. Aiken was able to answer questions the committee had on the presentation and proposed budget.

Mr. Huey the presiding budget committee officer, gave each committee member an opportunity to ask further questions and provide comments on the budget presentation and proposed budget.

Mr. Nelson made a motion to approve the Butte Falls School District #91 proposed budget for the 2021-2022 fiscal year ending June 30, 2022 in the total appropriations amount of \$8,899,985 and set the tax rate at 4.5749 per one thousand dollars of assessed value. Mrs. Pitts seconded. 5 Ayes votes, 0 opposed.

Dr. Long thanked Mr. Huey for his support and dedication to the Budget Committee.

ADJOURNMENT: With no further business, the meeting was adjourned at 7:22 p.m.