



Butte Falls School District #91

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OFFICIAL MINUTES OF THE BUDGET COMMITTEE MEETING MONDAY MAY 4, 2020

DATE/TIME/PLACE: A meeting of the School Board of Butte Falls School District 91 was held on Monday May 4, 2020 at 6:00 p.m. in elementary library, 239 Main Street, Butte Falls, Oregon, following the emergency procedures for public meetings. Virtual access to the public via Zoom video/audio was provided.

CALL TO ORDER: Board Chair Stephanie Pitts called the meeting to order at 4:34 p.m.
Present: Stephanie Pitts, Steve Nelson, Dan Murphy
Absent: Aaron Worman, Mark Carlton

BUDGET COMMITTEE

MEMBERS: Present: John Huey

ADMINISTRATION: Dr. Phil Long, Dianne Gorman, Racheal Aiken (via Zoom)

SECRETARY: Julie Freeman (via Zoom)

PUBLIC: Mardell Smith

ACKNOWLEDGMENT OF OPEN BUDGET COMMITTEE

POSITIONS: Chairperson Stephanie Pitts declared that currently four of the Budget Committee positions were vacant establishing a quorum with those present.

ELECT OFFICERS: Mr. Nelson made a motion to appoint Mr. Huey as presiding officer. Mrs. Pitts seconded. 0 Ayes votes, 0 opposed.

BUDGET MESSAGE: Dr. Long read the budget message. The following is an outline of the budget message presented by Dr. Long.

Budget Assumptions:

- The state-wide base funding level for K-12 education will remain stable at \$8.97 billion for the second year of the 2019-21 biennium.
- The district will maintain the enrollment it experienced this year
- Strategic Investments
- The District will proactively add additional staff and instructional materials

- We will continue to work to ensure sufficient reserve funds to provide for regular, planned curriculum adoptions and facilities maintenance

Revenue Increase:

- Increased State School Fund and student enrollment

Expenditure Increases and Investments:

- Projected Wages and Salary Increases
- Public Employee Retirement System (PERS) Increases
- Health Insurance Costs
- Staffing Allocations
- Teaching/Technology Materials
- Food Services
- Transportation
- Safety
- Reserves

Priorities for Future Investments:

- Fencing Upgrades
- Increased Digital Monitoring
- Improved Exterior Lighting
- Repair or Replacement of Walkways
- Reserve Funding to Provide for Scheduled Technology Upgrades
- Reserve Funding for Textbook Adoptions on the State Recommended Cycle
- Reserve Funding for Larger Capital Improvements to Ensure Roofing, Flooring, and Lighting Replacements

FINANCIAL REVIEW:

Mrs. Aiken directed the committee through a power-point presentation, explaining the roles and responsibilities of the Budget Committee and the following categories:

- Projected Revenue General Fund - \$3,962,130
- Projected Revenue Grants & Project Funds - \$1,534,065
- Projected Revenue Capital Improvements - \$150,00
- Projected Expenditures - Salaries - \$1,760,422
- Projected Expenditures Payroll Costs - 1,261,928
- Projected Expenditures - Purchased Services-\$442,672
- Projected Expenditures - Supplies and Materials-\$251,158
- Projected Expenditures - Dues and Fees -\$65,950
- Projected Expenditures - Transfers- \$80,000
- Contingency & Unappropriated Funds-\$100,000

Mrs. Aiken presented the committee with a 2020-2021 Proposed General Fund Budget Comparison Form. The form outlined the proposed budget and compared it to last year's budget. Mrs. Aiken was able to answer questions the committee had on the comparison form, presentation and proposed budget.

Mr. Huey the presiding budget committee officer gave each committee member an opportunity to ask further questions and provide comments on the budget presentation and proposed budget.

Mrs. Pitts made a motion to approve the Butte Falls School District #91 proposed budget for the 2020-2021 fiscal year ending June 30, 2021 in the total appropriations amount of \$5,646,195 and set the tax rate at 4.5759 per one thousand dollars of assessed value. Mr. Murphy seconded. 4 Ayes votes, 0 opposed.

ADJOURNMENT: With no further business, the meeting was adjourned at 5:55 p.m.