



Butte Falls School District #91

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OFFICIAL MINUTES OF SCHOOL BOARD MEETING MONDAY JUNE 29, 2020

- DATE/TIME/PLACE:** A meeting of the School Board of Butte Falls School District 91 was held on Monday June 29, 2020 at 6:00 p.m. in elementary library, 239 Main Street, Butte Falls, Oregon, following the emergency procedures for public meetings. Virtual access to the public, via Zoom & YouTube video/audio was provided.
- ROLL CALL:** Present: Stephanie Pitts (arrived at 6:09), Steve Nelson, Dan Murphy, Aaron Worman
Mark Carlton
- ADMINISTRATION:** Dr. Phil Long, Dianne Gorman, Racheal Aiken
- SECRETARY:** Julie Freeman (via Zoom)
- PUBLIC:** Chris Mathas. The meeting was also made available for public via YouTube.
- CALL TO ORDER:** Vice Board Chair Steve Nelson called the meeting to order at 6:05 p.m.
- PLEDGE OF ALLEGIANCE:** Mr. Nelson led the Pledge of Allegiance.
- APPROVE AGENDA:** Mr. Murphy made a motion to approve the agenda with the addition of 5.7 - Transfer \$50,000 from 2020-2021 Reserve Fund for Construction Work and under 6.0 add Classified Resignation. Mr. Murphy made a motion to approve agenda as amended. Mr. Worman seconded. 4 aye votes, 0 opposed.
- PUBIC HEARING:** Mr. Nelson closed the public meeting at 6:10 p.m. and opened up the Budget Hearing meeting concerning the 2020-2021 approved budget. Mr. Nelson asked for comments from the public. There were no comments and Dr. Long stated that he had not received any comments from the Feedback link provided to the public. The Budget Hearing meeting was closed at 6:11 p.m. and the regular meeting reconvened.
- CONSENT AGENDA/
MINUTES:** Mr. Worman made a motion to approve the minutes of the May 18, 2020 regular board meeting with the correction on page two changing Duff Foundation to Dubs Foundation. Mr. Murphy seconded. 5 aye votes, 0 opposed.
- GUEST SPEAKER:** None

BUTTE FALLS
CHARTER SCHOOL
NATURAL RESOURCE
CENTER:

Mr. Mathas gave an update on progress at the N.R.C. Mr. Mathas shared a list of projects ongoing at the N.R.C. , including reconstruction of the entrance, work on the classrooms, the pavilion, the garden and the public restrooms. He stated that many of these projects would be complete by September. He also stated that he was working on a strategic plan for the N.R.C. with Mr. DeCarlow. Mr. Mathas also shared that the S.O.U. students were able to complete their projects with social distancing.

SUPERINTENDENT
REPORT:

Enrollment - Dr. Long reported that the enrollment at the end of June was 227 students. He stated that state funding would be based on the December enrollment and adjusted at a later date. He also stated that he would like to see enrollment at least 220 students upon return of school in September.

Break in at N.R.C. - Dr. Long reported that he was working with PACE on moving forward to secure a surveillance system for the N.R.C. He stated that the system would cost approximately \$22,000 and PACE had granted the district \$2,000 towards the system.

Summer Update - Dr. Long shared that he and Mrs. Gorman were working on a letter to the parents and community regarding the plans for the 2020-2021 school year.

REVIEW OF
PAYMENTS:

Board members reviewed the expenditure report and asked for clarification on various expenditures. Mrs. Aiken provided answers.

FINANCIAL
SUMMARY:

Mrs. Aiken provided the board with the current financial reports and was able to answer questions presented by the board.

CHARTER SCHOOL/
STAFFING UPDATE:

Mrs. Gorman presented the board with the school pages that were in the local Bulletin, including a letter from Dr. Long. She stated that the last student day and meal delivery was June 8th and books from the Smart Reading program were distributed.

She also stated that she and Dr. Long were working on plans for next year and surveys would be going out to parents and staff and students. She also stated that students were allowed to keep their Chromebooks through the summer upon parent's request.

Mrs. Gorman shared that 16 students graduated on June 13 with over \$28,000 handed out in scholarships. Mr. Worman expressed his appreciation to the administration and staff for an exceptional graduation.

Mrs. Gorman also shared a flyer that went out about the P-EBT benefits to help families with meal money.

ESSA/SITE
COUNCIL/PARENT
INVOLVEMENT:

Mrs. Freeman reported that she would be revising the 2019-2020 budget narratives and submitting the 2020 - 2021 budget narratives.

BUTTE FALLS
COMMUNITY
SCHOOL
PARTNERSHIP:

Mr. Murphy stated that the pre-school was working on spacing requirement and other safety requirements for the pre-school next year.

PUBLIC COMMENT: None

OLD BUSINESS:

Facility Repairs for Water Damage and Facility Maintenance - Dr. Long shared the proposal from Vitus Construction for various repairs at the high school including a roof and lighting along with repairs to the shop. Dr. Long requested authorization moving \$50,000 from the reserve fund to complete the proposed projects.

Healthy and Safe Schools (HASS) Plan - Mr. Murphy made a motion to approve the Healthy and Safe School (HASS) Plan as approved by the Oregon Dept. of Education. Mr. Carlton seconded. 4 ayes, 0 opposed. (Mr. Nelson stepped out)

NEW BUSINESS:

Resolution 20-05: Rogue River Watershed Council Grant - Mr. Murphy made a motion to approve resolution 20-05 as presented. Mr. Carlton seconded. 4 ayes, 0 opposed.

Resolution 20-06: Oregon Community Foundation Grant - Mr. Murphy made a motion to approve resolution 20-06 as presented. 5 ayes, 0 opposed.

Resolution 20-07: Appropriations Adjustment & Authorization of Transfers - Mr. Murphy made a motion to approve resolution 20-07 as presented. Mr. Worman seconded. 5 ayes, 0 opposed.

Resolution 20-08: Adopt 2020-2021 Budget - Mr. Murphy made a motion to approve the Butte Falls School District #91 proposed budget for the 2020-2021 fiscal year ending June 30, 2021 in the total appropriations amount of \$5,646,195 and set the tax rate at 4.5759 per one thousand dollars of assessed value. Mr. Nelson seconded. 5 Ayes votes, 0 opposed.

Adopt 2020-2021 Board/Budget Calendar - Dr. Long presented the proposed 2020-2021 Board Budget Calendar. The board agreed to add a board meeting on August 10, 2020 at 6:00 p.m. to the calendar. Mr. Worman made the motion to approve the Board Budget Calendar for the 2020-2021 year with the addition of the August 10, 2020 meeting. Mr. Murphy seconded. 5 aye votes, 0 opposed.

Operational Blueprint for Re-entry 2020-2021 - Dr. Long gave an overview to the board of the operational blueprint and requirements for re-entry for the 2020-2021 school year and was able to answer questions from the board.

Facility Repairs Transfer from Reserve Funds – Mr. Nelson made a motion to authorize Dr. Long to spend \$50,000 from the 2020-2021 reserve on capital projects presented earlier by Dr. Long. Mr. Murphy seconded. 5 ayes, 0 opposed.

Mr. Nelson made a motion to authorize Dr. Long to proceed with the contracts by Vitus Construction on capital projects presented earlier by Dr. Long. Mr. Murphy seconded. 5 ayes, 0 opposed.

PERSONNEL:

New Hires:

Candace Snapp-High School P.E./Health Teacher – Mr. Worman made a motion to hire Candace Snapp as the High School P.E./Health Teacher for the 2020-2021 school year. Mr. Nelson seconded. 5 ayes 0 opposed.

Laurel Pederson-High School Science Teacher – Mr. Nelson made a motion to hire Laurel Pederson as the High School Science Teacher for the 2020-2021 school year. Mr. Murphy seconded. 5 ayes 0 opposed.

Mr. Nelson made a motion to hire Bridget McGonagle as the 2019-2020 Homeless Liasion and Jill Defresne as the 2019-2020 Dyslexia Specialist. Mr. Carlton seconded. 5 ayes, 0 opposed.

Dr. Long reported that William "Buff" Lawrence had submitted his letter of resignation. The board and administration thanked Buff for all his hard work.

**COMMENTS/
FUTURE
ITEMS FROM
THE BOARD:**

Mrs. Pitts: No comment

Mr. Nelson: No comment

Mr. Worman: No comment

Mr. Murphy: Mr. Murphy asked that he receive hard copies of future board packets. He also offered the local public Health Dept. as resource for Dr. Long to look into as he moves forward with re-entry.

**EXECUTIVE
SESSION:**

Chairperson Stephanie Pitts placed the board into executive session at 8:29 p.m., ORS 192.660(2)(d) "labor negotiations".

OPEN SESSION:

Chairperson Stephanie Pitts took the board out of executive session and placed the board into open session at 8:48 p.m.

ADJOURNMENT:

With no further business, the regular meeting was adjourned at 8:48 p.m.