



Butte Falls School District #91

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OFFICIAL MINUTES OF THE REGULAR SCHOOL BOARD MEETING THURSDAY, JULY 1, 2021

- DATE/TIME/PLACE:** A meeting of the School Board of Butte Falls School District 91 was held on Thursday July 1, 2021 at 5:00 p.m. at the District Office 720 Laurel Ave., Butte Falls, Oregon. The meeting followed the emergency procedures for public meetings. Virtual access to the public, via Zoom & YouTube was provided.
- ROLL CALL:** Present: Steve Nelson, Mark Carlton, Katie Misfeldt (via Zoom), Dan Murphy (via phone)
Absent: Aaron Worman
- ADMINISTRATION:** Dr. Phil Long
Racheal Aiken (via Zoom)
- SECRETARY:** Julie Freeman (via Zoom)
- TECHNOLOGY:** Catherine Cogdill
- PUBLIC:** None
- CALL TO ORDER:** Board Chair Steve Nelson called the meeting to order at 5:00 p.m.
- PLEDGE OF ALLEGIANCE:** Mr. Nelson led the Pledge of Allegiance.
- OATH OF OFFICE:** Mr. Nelson administered the Oath of Office to Katie Misfeldt (position 1), Mark Carlton (position 2) and Dan Murphy (position 5).
- ELECT CHAIR & VICE CHAIR:** Mr. Murphy made a motion to elect Mr. Nelson as Board Chair. Mrs. Misfeldt seconded. 4 aye votes. 0 opposed. Mr. Murphy made a motion to elect Mrs. Misfeldt as Vice Chair. Mr. Carlton seconded. 4 aye votes, 0 opposed.
- APPROVE AGENDA:** Mr. Carlton made a motion to approve the agenda with the amendment of adding Mark Carlton, position 3 to 1.3. Mr. Murphy seconded. 4 aye votes, 0 opposed.
- CONSENT AGENDA/ MINUTES:** Mr. Carlton made a motion to approve the minutes of the regular board meeting of June 14, 2021. Mr. Murphy seconded. 4 aye votes, 0 opposed.

SUPERINTENDENT
REPORT/UPDATES:

Covid Update: Dr. Long reported that the guidance for masks in schools was now optional. He shared that a new guidance for reopening schools in Oregon would be out on July 22, 2021. He also shared that that he would be moving the 6th & 7th grades back to the elementary campus. Dr. Long stated that he was looking forward to a regular start of the new school year.

Enrollment: Dr. Long reported that enrollment was at 228 students at the end of the school year.

SIA Plan Update: Dr. Long reported that the SIA grant had been submitted to the state for approval and that the additional funding would provide extra support for students.

Hiring Update: Dr. Long reported that Suzy Ford had been hired to replace Jeany Moore and Brittney Botts had been hired to replace Mardell Smith. He thanked both Jeany and Mardell for their years of dedicated service to the district. He reported that he would be hiring some educational assistants for the upcoming year and would be posting for a Health/P.E. teacher as Mrs. Snapp had submitted her resignation.

Elementary Seismic Project: Dr. Long reported that the seismic project was going well and he was very impressed with the work done. He stated that the interior work should be completed by August 2nd and the exterior work will continue throughout the summer.

Public Comment: None

OLD BUSINESS: None

NEW BUSINESS: **Official Designations:** Mr. Nelson read the list of the 2021-2022 Official Designations. Mr. Carlton made a motion to approve the Official Designations for the 2021-2022 school year as presented. Mrs. Misfeldt seconded. 4 aye votes, 0 opposed.

PERSONNEL: **TOSA/Natural Resource Center–Chris Mathas:** Mrs. Misfeldt made a motion to approve the TOSA stipend for Mr. Mathas at the NRC. Mr. Carlton seconded. 4 ayes, 0 opposed.

Administrative Assistant Agreement: Mr. Carlton made a motion to approve the Administrative Assistant Agreement for Julie Freeman for the 2021-2022 school year. Mr. Murphy seconded. 4 aye votes, 0 opposed.

Principal Contract: Mr. Carlton made a motion to approve the Principal contract for Jesse Jackson as presented. Mrs. Misfeldt seconded. 4 ayes, 0 opposed.

Superintendent Contract: Mrs. Misfeldt made a motion to approve the Superintendent contract for Philip Long for the 2021-2024 school years. Mr. Carlton seconded. 4 ayes, 0 opposed.

2021-2022 Extra Duty Positons: Dr. Long presented a list of the current extra duty positions. (attached) Mr. Murphy made a motion to approve the 2021-2022 list of extra duty positions with the clarification that the 11th Grade Advisor is vacant. Mr. Carlton seconded. 4 ayes, 0 opposed.

P.E./Health Teacher Resignation: Mr. Carlton made a motion to accept the resignation of Candace Snapp as the P.E./Health teacher. Mr. Murphy seconded. 4 ayes, 0 opposed.

COMMENTS/
FUTURE ITEMS:

Mr. Murphy: None

Mrs. Misfeldt: Mrs. Misfeldt stated that she was excited to be back on the School Board. Mr. Nelson thanked her for serving on the board.

Mr. Carlton: Mr. Carlton inquired about summer school. Dr. Long stated the school would be utilizing a Covid Summer School grant to provide additional support for students needing credit recovery or additional academic support. He stated that summer school would be in person and transportation would be provided for those students that qualified and lived out of town.

Mr. Carlton asked about the Garden Club during the summer. Dr. Long stated that some students were working through the summer at the NRC.

Mr. Carlton asked when board meetings would be in person again and open to the public. Dr. Long stated that it might be possible to have the next meeting in person with limited capacity.

Mr. Nelson: Mr. Nelson stated that he hoped the school could get away from Covid and start the new year smoothly, get the NRC going and attract more kids. He thanked everyone for their hard work.

Dr. Long: Dr. Long stated that OSBA had gone through all of the board policies and the board would begin their work on them in the new school year. He also stated that he would like to schedule a special board meeting on Monday August 23, 2021 to address the reopening of the new school year.

EXECUTIVE
SESSION:

Chairperson Mr. Nelson placed the board into executive session at 5:43 p.m., under ORS 192.660(2)(d) "labor negotiations".

OPEN SESSION:

Chairperson Mr. Nelson took the board out of executive session and placed the board into open session at 5:56 p.m.

ADJOURNMENT:

With no further business, the regular meeting was adjourned at 5:57 p.m. 4 ayes, 0 opposed.