



Butte Falls School District #91

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OFFICIAL MINUTES OF THE REGULAR SCHOOL BOARD MEETING MONDAY SEPTEMBER 13, 2021

- DATE/TIME/PLACE:** A meeting of the School Board of Butte Falls School District 91 was held on Monday September 13, 2021 at 6:00 p.m. at the District Office 720 Laurel Ave., Butte Falls, Oregon. Virtual access to the public, via Zoom & YouTube was provided.
- ROLL CALL:** Present: Katie Misfeldt (via Zoom), Dan Murphy, Mark Carlton
Absent: Steve Nelson, Aaron Worman
- ADMINISTRATION:** Dr. Phil Long
Racheal Aiken (via Zoom)
- SECRETARY:** Julie Freeman (via Zoom)
- TECHNOLOGY:** Catherine Cogdill (via Zoom)
- PUBLIC:** None
- CALL TO ORDER:** Board Vice Chair Katie Misfeldt called the meeting to order at 6:02 p.m.
- PLEDGE OF ALLEGIANCE:** Mrs. Misfeldt led the Pledge of Allegiance.
- APPROVE AGENDA:** Mr. Carlton made a motion to approve the agenda as with addition of 4.1 Revise Resolution 21-11 & 5.3 approval of Memorandum of Understanding with Butte Falls Education Association, along with the addition of an executive session under ORS 192.660(2)(d) "labor negotiations" at the end of the meeting. Mr. Murphy seconded. 3 aye votes, 0 opposed.
- CONSENT AGENDA/
MINUTES:** Mr. Carlton made a motion to approve the minutes of the special board meeting of August 23, 2021
Mr. Murphy seconded. 3 aye votes, 0 opposed.
- SUPERINTENDENT
REPORT/UPDATES:**
Enrollment: Dr. Long shared that enrollment was at 166 students at the end of the first week of school, which was significantly lower than the 228 students enrolled at the end of the 2020-2021 school year. He stated that he was working with Baker Web Academy to provide an on-line option that would allow the students to have the on-line experience and still remain part of the district. Dr. Long shared that Baker Web Academy would provide the curriculum and Butte Falls School District would

- OLD BUSINESS:** **Revise Resolution 21-11 Resolution for Adopting Supplemental Budget:** Mr. Carlton made a motion to approve the amended Resolution 21-11 as presented by Mrs. Aiken. Mr. Murphy seconded. 3 ayes, 0 opposed.
- NEW BUSINESS:** **2021-2022 Revised School Calendar:** Dr. Long reported that the calendar reflected the September 7th adjustment at the beginning of school year. Mr. Murphy made a motion to approve the revised 2021-2022 School Calendar. Mr. Carlton seconded. 3 ayes, 0 opposed.
- OSBA Elections:** Dr. Long shared that the OSBA had an opening on the legislative policy board. He stated that if any board members were interested to contact him or Mrs. Freeman.
- Mandatory Reporting for Board Members:** Mrs. Freeman reminded the board members that she had sent log in information with their board packets to access the mandatory reporting requirements.
- M.O.U. with B.F.E.A:** Dr. Long shared the M.O.U. updated for the 2021-2022 school year. He stated that the M.O.U. was specific to work schedules and a way to be able to work with the staff and make adjustment to schedules to provide flexibility for weekly staff meetings. Mr. Murphy made a motion to approve the M.O.U. with the B.F.E.A. as presented. Mr. Carlton seconded. 3 ayes, 0 opposed.
- PERSONNEL:** **Extra Duty Hires:** Mr. Carlton made a motion to hire Kurtis Kilburn for Athletic Director and Middle School Football Coach. Mr. Murphy seconded. 3 ayes, 0 opposed.
- Facility Manager Resignation:** Dr. Long reported that he had accepted the resignation of Chase Ellis as Facility Manager as of October 18, 2021 and thanked him for his service.
- COMMENTS/
FUTURE ITEMS:** **Mrs. Misfeldt:** Mrs. Misfeldt thanked everyone for doing an amazing job.
- Mr. Murphy:** None
- Mr. Carlton:** None
- EXECUTIVE
SESSION:** Vice Chairperson Mrs. Misfeldt placed the board into executive session at 7:00 p.m., under ORS 192.660(2)(d) "labor negotiations".
- OPEN SESSION:** Vice Chairperson Mrs. Misfeldt took the board out of executive session and placed the board into open session at 7:15 p.m.
- ADJOURNMENT:** With no further business, the regular meeting was adjourned at 7:15 p.m. 3 ayes, 0 opposed.

provide the teacher support. Dr. Long stated that the enrollment numbers did not reflect any students enrolled in the program at this time. He stated that he hoped to see higher enrollment numbers on the October enrollment report. Dr. Long reported that the district would not be delivering food this year, but any student enrolled in the school would qualify for P-EBT benefits.

Dr. Long reported that all staff were tested for Covid the day before the students came and all tests came back negative. He stated that the kids seemed happy to be back in school and received positive cooperation with the mask compliance.

Dr. Long shared that students have been able to have mini field trips to the NRC during the school day and experience some hands on learning projects. He also shared that the 6th & 7th grade classes were back on the elementary campus.

Dr. Long reported that the breakfast/lunch program was going well and that Ms. Courtney was doing a good job dealing with commodity shortages and still being able to provide nutritious and tasty meals. Dr. Long thanked the Community Church for lending tables to help the reduce meal serving time in the cafeteria. Dr. Long also stated that he was very grateful to the bus drivers and having full bus transportation to and from school.

REVIEW OF
PAYMENTS:

Board members reviewed the expenditure report and asked for clarification on various expenditures. Mrs. Aiken provided answers.

FINANCIAL
SUMMARY:

Mrs. Aiken provided the board with the current financial reports and was able to answer questions presented by the board.

CHARTER SCHOOL/
STAFFING UPDATE:

Dr. Long reported that Mr. Eli Bowers had been hired as a P.E./Health teacher. He stated that he came to the district working under a Masters Program through Eastern Oregon University.

Dr. Long reported that he has hired educational assistants to replace the assistants that had moved on. He also stated that if there were any parents that were interested in helping for a couple of hours a day, the district was looking for some temporary help. He stated that the district was not accepting volunteers at this time and persons interested in a temporary position would need to be vaccinated by Oct. 18th.

Mrs. Gorman reported various happenings and new electives at the high school.

ESSA/SITE
COUNCIL/PARENT
INVOLVEMENT:

Mrs. Freeman stated she did not have anything to report at this time.

BUTTE FALLS
COMMUNITY
SCHOOL
PARTNERSHIP:

Mr. Murphy stated that he did not have anything to report at this time

Public Comment:

None